

**SEEPZ SPECIAL ECONOMIC ZONE**

**ANDHERI (EAST), MUMBAI.**

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**AGENDA FOR THE 43<sup>rd</sup> MEETING OF THE SEEPZ**  
**SPECIAL ECONOMIC ZONE AUTHORITY**

**VENUE : Through video conferencing on Webex application.**

**DATE : 12<sup>th</sup> January, 2021**

**TIME : 11.30 A.M.**

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Agenda Item No. 4	Proposal for taking over the capital assets executed under ASIDE Scheme
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Agenda Item No. 8	Proposal for reduction in the reserve price for transfer of property

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**MINUTES OF THE 42<sup>nd</sup> AUTHORITY MEETING HELD ON 30.09.2020  
UNDER THE HAIRMANSHIP OF DEVELOPMENT COMMISSIONER &  
CHAIRPERSON, SEEPZ-SEZ AUTHORITY.**

The following were present: -

- |   |   |                  |
|---|---|------------------|
| (i) Sh. Deepak Jalani,<br>Asstt. DGFT, Mumbai                     | - | Member           |
| (ii) Sh. C.P.S. Chauhan<br>JDC, SEEPZ-SEZ                         | - | Member/Secretary |
| (iii) Sh. Vijay Gujarati,<br>COO, M/s. EOS Power India Pvt. Ltd.  | - | Member           |
| (iv) Sh. Ashish Kothari, Director<br>M/s. Jewalex India Pvt. Ltd. | - | Member           |

Special Invitees (For Agenda no. 2, 3 and 5): -

- Mr. Rajeev Pandya, representative of SGJMA
- Mr. Abhay Doshi, representative of SEEMA
- Mr. Sanjay Kothari, representative of GJSCI
- Mr. Prem Kothari, representative of SGJMA
- Mr. Shivaji, representative of MEDA

The Chairperson welcomed the Members of the SEEPZ-SEZ Authority and Special Invitees and thereafter Agenda was taken up for discussion.

**Agenda Item No. 1: Confirmation of the Minutes of the 41<sup>st</sup> Meeting held on 07.08.2020**

The Minutes of the meeting held on 07.08.2020 were approved with consensus.

**Agenda Item No. 2: Proposal for allotment of space in BFC Bldg. (Non-processing area), SEEPZ SEZ**

The Authority was briefed that there are vacant spaces on the ground floor, 3<sup>rd</sup> floor and 4<sup>th</sup> floor of the BFC Building which can be allotted to eligible entrepreneurs/organization on a 5 yearly lease basis and on the prevailing rent for creating social or commercial infrastructure and other facilities to be used only in terms of Rule 11 A of the SEZ Rules 2006.

Representatives of SGJMA, SEEMA, EPCES were present. After deliberation, it was noted as follows:

- i. Authority held the view that the available space on the 4<sup>th</sup> floor of BFC Building on one side, admeasuring approx. 243 sq. mtrs, may be considered for allotment on the prevailing rent, BMC and service charges to a council/ trade body already active and working in SEEPZ. In the other portion on the same floor, the office of DC, SEEPZ, is already making its modern record room and vacant space on this floor is not suitable for commercial activities.
- ii. The Gems & Jewellery Skill Council has requested for space for their training activities including an innovative activity i.e. Artificial Intelligence training.
- iii. The Trade representatives of SGJMA, SEEMA, EPCES are in agreement with the said proposal for allotment of space as this would benefit the unitholders and the training centre is expected to help women and less privileged people (deaf and dumb) and generate employment.
- iv. Also, as on date there is no requirement of space by any of the trade bodies active at SEEPZ except the G&J Skill Council.
- v. G&J Skill Council confirmed that if allocated the space, they will not request in future for reduction of rent or other applicable charges. They further confirmed that they would be vacating the presently occupied space at 3<sup>rd</sup> floor of BFC building upon allocation of this bigger space on 4<sup>th</sup> floor.
- vi. G&J Skill Council informed that their activities would not be confined to SEEPZ SEZ.
- vii. Since all the councils/ trade bodies active and working in SEEPZ were already present, advertisement for this space would not be required, also because there is no reduction in the rent etc.

However, the Council was asked to furnish the detailed proposal, write up of the said activities and the plan of action in hand and executed in the past 6 months. They were also asked to elaborate the usefulness of their activities for the SEZ units.

In respect of remaining two spaces and the space to be vacated at 3<sup>rd</sup> floor by G&J Skill Council in case allocated space on 4<sup>th</sup> floor, it was decided to allot the same on advertisement and on receipt of applications from the eligible entrepreneurs/organizations for creating social or commercial infrastructure/facilities in non-processing area as per Rule 11 A of the SEZ Rules, 2006.

**Agenda Item No.3: Proposal for implementation of reduction of tariff charges for electricity in SEEPZ SEZ.**

The Authority was briefed about the procedure w.r.t. reduction in the tariff charges for electricity. Ministry was also requested to intervene in the said matter and to convey GoM to urge the concerned department for reduction in the power tariff rates.

MoC, vide their communication dt. 21.07.2020, had sought clarification as to how the proposed distribution licence will help in reduction in the power tariff. Accordingly, SEEPZ SEZ Authority in its communication dt. 29.07.2020 had conveyed to MoC that, as per the provision of SEZ Act 2005 and provisions of Electricity Act, 2003, all SEZs are deemed distribution licensee for supply of electricity within their SEZ area and in the event of SEEPZ operationalizing their status of deemed distribution license and operating as separate licensee, a separate tariff would be determinate which would help majority of consumers and eliminate cross subsidy and the tariff can be reduced from the present rate resulting in lower power cost to consumers. MoC had then informed SEEPZ that the matter should be finalised by the Zone itself observing the provisions of SEZ Act/Rules and GFRs. Ministry had informed that Power Secretary has already been requested for intervention in the said matter to arrive at a appropriate mechanism.

After deliberation, the Authority approved the proposal and agreed to float a tender viz. Expression of Interest. It was further decided that to scrutinize the EOI to be received in response to the advertisement, a committee to be formed which should include at least two members from trade who have been active in the process so far and for better understanding of the nitty gritty of the matter. Based on the receipt of the bids on Expression of Interest, a Consultant may be appointed for the execution of the said proposal, if needed. The Co- Developer agreement to be executed should be drafted carefully to avoid any future litigations and losses and should be vetted by a Legal Counsel/Contracts expert and preferably also by an expert in the field of power distribution.

**Agenda Item No.4: Proposal for extension of Annual Maintenance Contract for Mechanized/Manual Cleaning work and Housekeeping Services for SEEPZ SEZ campus as well as SEEPZ Residential Complex (Govt. Quarters) for the year 2020-21.**

Authority was briefed that the present service provider, vide communication dt. 29.07.2020, has conveyed their willingness and requested to extend contract for financial year 2020-21 on same rate and other terms &

conditions, as stipulated in the tender notice dt. 18.07.2019 & work order dt. 01.11.2019.

Further as per the directions of the Authority in its meeting held on 07.08.2020 the estate section had inspected the Zone and found that the machines used for the said cleaning are as per the conditions of the tender document and are functional in the Zone. The services of the agency were found satisfactory and after certificates issued by the trade committee, constituted in this behalf, payments were released to the contractor every month. The mechanism of complaints and redressal of the same is already functional in the zone in form of Facilities/cleaning module on SEEPZ's website. Also, the pseudonymous complaint received in this behalf was found baseless and without any substance. Annexure A, attached to the agenda detailed the issues raised by the said pseudo complainant and its pointwise reply on examination.

Further the Authority was informed that as per clause of "CANCELLATION/REJECTION/TERMINATION/EXTENSION OF CONTRACT" Sub Point (7) & (8) of the Tender Notice dt. 18.07.2019 and work order dt.01.11.2019, *if the Zone Administration wishes to extend the mechanized/manual cleaning work and housekeeping services contract, the same will be done at the same rate as approved under the tender clause.*

After deliberation, the Authority approved the proposal for extension of existing contract of "Mechanized/ Manual Cleaning work and Housekeeping Services for SEEPZ SEZ campus as well as SEEPZ Residential Complex (Govt. Quarters) for a further period of three months till 31.01.2021 or till finalization of new agency, whichever is earlier, on same terms and conditions of the work order dt. 01.11.2019 at the same rate, as it is more advisable in the interest of the Zone and the workers employed by the contractor that there should not be any immediate disturbance under the present unprecedented circumstances of Covid-19. It was further decided to procure the said services, as per requirement of Zone and under same terms and conditions, through GeM, if available there failing which open tender process may be followed as per GFRs.

Authority has directed that the contractor to ensure that the work executed by their labourers, related to cleaning of drainage, gutters or in the buildings at height etc. should be carried out under the supervision of the supervisor so as to avoid any untoward incident and for ensuring safety of the workers. The service provider should also ensure regular mechanized cleaning.

**Agenda Item No.5: Proposal for implementation of Solar Power Project by MEDA under RESCO model.**

Authority was briefed that the implementation of solar power project was re-examined in consultation with MEDA as per the directions of the Authority in its 41<sup>st</sup> meeting and it was conveyed by MEDA that they have agreed for RESCO model where MEDA would implement the project through nominated developers and maintain the same for a period of 25 years. SEEPZ SEZ Authority need not own the responsibility towards plant maintenance post implementation of the Plant. Representative of MEDA had conveyed that SEEPZ will get the electricity at the discounted rate of Rs. 2.74/- per unit against the current Electricity Tariff of DISCOM rate of Rs. 11/- per Unit being charged by Adani Electricity, and that this a standard fixed rate for Government establishments.

Authority observed that Solar Energy Corporation of India Ltd. had also conveyed that they are also developing solar projects which can be installed in CAPEX or RESCO model.

MEDA representative stated that a Power Purchase Agreement has to be executed between the developer and the SEEPZ Authority. The said agreement is a standard agreement and has been vetted by Ministry of Finance and Ministry of Law & Justice.

After detailed deliberation, the Authority approved the proposal in principal for RESCO model and also execution of the Power Purchase Agreement. However, Authority was also of the opinion that the proposal of Solar Energy Corporation of India Ltd. may be examined and they may be asked to quickly furnish their detailed proposal including the rate per unit of the power under RESCO model for comparison with proposal of MEDA before awarding the contract to MEDA.

**Agenda Item no. 06: Proposal for honorarium to the existing govt. staff for attending the Authority related work and providing vehicle to the Secretary of the Authority.**

Authority was apprised that as there are no regular staff to discharge the Authority related work, the existing staff may be granted honorarium for discharging additional responsibilities of the Estate

Management section, as being done in past also. Hence it is proposed that a honorarium may be defined and granted in the following manner :-

1. Assistant = Rs. 6000/-
2. UDCs = Rs. 4000/-
3. Caretakers = Rs. 2000/-

Also, the Authority was briefed that instead of granting honorarium to Secretary, the vehicle already hired under Authority may be utilized by Secretary for pick up and drop from his residence to office and back.

After detailed deliberation, the Authority approved the proposal of granting honorarium to the staff i.e. Assistant, UDCs and Caretakers subject to the condition that the same should not exceed 10% of their basic pay. Also, Authority approved the proposal of providing Authority vehicle to Secretary for commuting from his residence to office and back.

**Agenda Item no. 07: Proposal for purchase of EDI stationary for security gate passes.**

Authority was informed that as per the decision and directions of the Authority in its 41<sup>st</sup> meeting held on 07.08.2020, the 5 bids thus received were opened on 19.08.20 and scrutinized. On Technical scrutiny only 3 bids i.e. agencies were qualified for Financial bid as per the Tender notice dated 22.06.2020 with all relevant technical capabilities. It was observed from the financial bid by the tender committee that M/s PLACARDS have quoted lowest price among all other bidders and became L1 @ rate of Rs 24.75/- per card which is much higher than the proposed in-house arrangement @ rate of Rs. 15.05 for the materials to be procured through GeM portal.

After deliberation, the Authority held the view that as can be seen from the bid quoted by the L1 bidder, it is much higher than the proposed in-house arrangement, hence the Authority directed to initiate action for re-tendering and extended the present contract till the finalization of the new agency or the implementation of the proposed in-house arrangement.

The Meeting ended with a vote of thanks to the Chair.

This issues with the approval of the Chairperson of SEEPZ SEZ Authority.

*[Signature]*  
05/10/20  
(C.P.S. Chauhan)

Secretary/Jt. Development Commissioner,  
SEEPZ SEZ Authority

*Approved by Chairman.*



**ACTION TAKEN REPORT OF AUTHORITY MEETING DATED. 30.09.2020**

Sr.No.	Name of Proposal	Remark
1	Allotment of space in BFC Bldg.	Letter being send to Ministry seeking concurrence.
2	Proposal for implementation of reduction in power tariff	Authority in the finalization of bid/contract I.r.o. methodology of reduction in power tariff
3	Proposal for extension of Annual Maintenance Contract for Mechanized/ Manual Cleaning work and Housekeeping Services for SEEPZ SEZ Campus as well as SEEPZ Residential Complex (Govt. Quarters) for the year 2020-21	Extend existing contract further three months, upto 31.01.2021 or till the finalization of new agency, whichever is earlier and also directed M/s. Orient Services to ensure that the work executed by labourers, related to cleaning of drainage, gutters or in the buildings at height etc, should be carried out under the supervision of the supervisor so as to avoid any untoward incident and for ensuring safety of the worker and regular mechanized cleaning, vide letter dt. 08.09.2020.
4	Proposal for implementation of solar power project by MEDA under RESCO model.	Authority in the finalization of executing the PPA
5	Proposal for honorarium to the existing Govt. staff for attending the Authority related work.	Taken note and action is being taken for payment of honorarium
6	Proposal for purchase of EDI Stationery for Security Gate Pass (PVC Card Printing)	Work order issued to M/s. Placard, vide W.O. dt. 29.12.2020.

**SEEPZ SEZ AUTHORITY**  
**SEEPZ-SPECIAL ECONOMIC ZONE, Govt. OF INDIA**  
**MINISTRY OF COMMERCE & INDUSTRY**  
**MUMBAI**

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**AGENDA ITEM NO. 02**

**A) Proposal :**

Proposal for information for allotment of vacant space

**B) Specific Issue on which decision of Authority is required :**

Information w.r.t. Procedure being followed for allotment of vacant space

**C) Relevant provision of SEZ Act, 2005 & Rules :**

Section 31 of SEZ Act, 2005

**D) Other Information :**

SEEPZ SEZ Authority had identified a vacant space i.e. Gala no. GJ-17 admeasuring an area of 618 sq. mtr. in SDF-VII for allotment to deserving applicants and accordingly advertisement was hosted on the website on 19.11.2020 inviting applications from stakeholders requesting them to apply for allotment of space based on the parameters mentioned therein latest by 10.12.2020.

SEEPZ SEZ Authority received only one application. Accordingly, the Committee thus constituted opened the same on 14.12.2020 and scrutinized the application based on the defined parameters. The Committee has furnished their Recommendation report on 14.12.2020 and the same was hosted on the website on 16.12.2020 with a request to the applicants to furnish their comments/suggestions if any within 15 days. As on date no comments have been received.

**E) Recommendation :**

The recommendation of the Committee for allotment of space is thus placed before the Authority for information.

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**GOVT. OF INDIA**  
**MINISTRY OF COMMERCE & INDUSTRY**  
**SEEPZ SEZ AUTHORITY**  
**SEEPZ-SPECIAL ECONOMIC ZONE, MUMBAI**

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**AGENDA ITEM NO. 03**

**a) Proposal: -**

Proposal for reconciliation of BMC Taxes for the period 2011-12 to 2014-15.

**b) Specific Issue on which decision of UAC is required: -**

Approval for reconciliation of BMC Taxes for the period 2011-12 to 2014-15.

**c) Relevant provisions of SEZ Act, 2005 & Rules, 2006/Instruction/Notification:-**

Rule 6 (1) (iv) of SEZ Authority Rules, 2009.

**d) Other Information:-**

In order to overcome the shortcomings of the old system, BMC Authorities had introduced Capital Value based property tax system. The implementation has been carried out in the month of December 2012 with the retrospective effect of 01.04.2010 by amending the law as per due process. The amendments to the BMC Acts came into force from 01.04.2010. Corporation has also passed a resolution bearing No.1091 of 27.01.2010 approving the change over from the Rateable Value System to the Capitalized Value System with effect from 01.04.2010.

The BMC Authorities had assessed the building based on the Rateable value since inception i.r.o. Govt. Leased buildings. However, as per the latest notification of BMC Authorities no. 1091 dt. 27.01.2010 the rate has been revised w.e.f. 2010 from rateable to capital value system.

The Authority in its 29<sup>th</sup> & 33<sup>rd</sup> Authority meeting held on 23.06.2016 & 10.07.2017 had held the view that the credit to the unitholders would be given w.e.f. 2010 after due reconciliation.

The BMC taxes rates based on the revised rate has been done for the period 01.04.2015 onwards and credit has been given in the books of accounts.

...2/-

It is to mention that the reconciliation for the period 2011-12 to 2014-15 has been done and Rs. 2.72 crores is to be shown as credit in the books of accounts. The details of the credit to be shown for the period 2011-12 to 2014-15 are as under :-

Total BMC excess collected	=	5.83 cr.
Less : Pending Assessment of BMC of SDF-VI & BFC Bldg.	=	2.81 cr.
Less : Confirmation on levy of taxes on stilt/basement etc.	=	0.05 cr.
Less : Adjusted the total outstanding dues of the debonded/ Yet to debond units and show the balance as income	=	<u>0.25 cr.</u>
<b>Balance to be shown as credit in the books of accounts</b>	=	<b>2.72 cr.</b>

**E) Recommendation of Estate Manager :-**

The proposal for reconciliation of BMC Taxes for the period 2011-12 to 2014-15 is placed before the Authority for consideration.

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Summary of BMC

	2011-12	2012-13	2013-14	2014-15	Total
BMC Paid					576,57,145.02
Total BMC upto March 2015 as per tally	207,48,231.02	199,11,481.00	160,78,066.00	162,96,563.00	153,77,196.00
Less:- Bill booked of previous years	(47,85,086.02)	(38,90,475.00)	-	-	(86,75,561.02)
	159,63,145.00	160,21,006.00	160,78,066.00	162,96,563.00	643,58,780.00
Less: Units for which no requirement of credit note	(7,733.00)				(7,733.00)
	159,55,412.00	160,21,006.00	160,78,066.00	162,96,563.00	643,51,047.00
Less: Units for which credit notes were issued in further years	(1,71,452.00)	(19,058.00)	(77,024.00)	(2,90,448.92)	(5,57,982.92)
Total BMC upto March 2015	157,83,960.00	160,01,948.00	160,01,042.00	160,06,114.08	637,93,064.08
Less:- Revised BMC charges to be collected	(13,62,798.00)	(13,62,798.00)	(13,62,798.00)	(13,62,798.00)	(54,51,192.00)
	144,21,162.00	146,39,150.00	146,38,244.00	146,43,316.08	583,41,872.08
Less:- Credit Note to be Issued (Refer note 1)	(67,50,456.62)	(68,12,126.48)	(67,74,356.50)	(69,07,413.68)	(272,44,353.28)
	76,70,705.38	78,27,023.52	78,63,887.50	77,35,902.40	310,97,518.80
Less:- Assessment Pending (SDF VI and BFC Building)	(68,92,800.00)	(70,50,314.00)	(70,74,320.00)	(70,37,189.00)	(280,54,623.00)
	7,77,905.38	7,76,709.52	7,89,567.50	6,98,713.40	30,42,895.80
Less:- Confirmation Pending [Stilt area, Dispensary, F.S.I. and Seepz Quarters (Kaydees Canteen)]	(1,45,666.00)	(1,45,666.00)	(1,45,666.00)	(1,45,666.00)	(5,82,664.00)
To be considered as Income	6,32,239.38	6,31,043.52	6,43,901.50	5,53,047.40	24,60,231.80
Excess BMC Collected					583,41,872.08
Less:- Assessment Pending (SDF VI and BFC Building)					(280,54,623.00)
Less:- Confirmation Pending [Stilt area, Dispensary, F.S.I. and Seepz Quarters (Kaydees Canteen)]					(5,82,664.00)
Less:- be considered as Income (For Inactive & debonded unit)					(24,60,231.80)
<b>Credit Note to be Issued</b>					<b>272,44,353.28</b>
<b>Note :1</b>					
Credit Note to be Issued	64,78,313.54	66,09,605.51	65,88,002.59	67,21,059.77	263,96,981.41
Credit of Inactive Unit is adjusted agst O/S of Inactive Unitholder	2,72,143.08	2,02,520.97	1,86,353.91	1,86,353.91	8,47,371.87
Total Credit Note	67,50,456.62	68,12,126.48	67,74,356.50	69,07,413.68	272,44,353.28

**Year Wise Summary of Excess BMC Charges Levied to Unit Holders**

Year	Amount (in Rs.)
2011-12	67,50,456.62
2012-13	68,12,126.48
2013-14	67,74,356.50
2014-15	69,07,413.67
<b>Total</b>	<b>272,44,353.28</b>

**Building wise summary of Excess BMC Charges Levied to Unit Holders**

2011-12	
Row Labels	Sum of Credit Note
BFC BUILDING	-
CANTEEN-GJ1	20,055.08
CANTEEN-GJ3	1,28,543.35
CANTEEN-KD1	2,300.17
CANTEEN-KD2	27,598.23
CANTEEN-SDF1	87,742.59
DISPENSARY	-
F.S.I	-
G&J COMPLEX-I	5,30,035.49
G&J COMPLEX-II	11,90,044.00
G&J COMPLEX-III	11,28,783.17
SDF-I	5,05,297.16
SDF-II	5,63,520.55
SDF-III	7,97,515.63
SDF-IV	7,84,217.02
SDF-V	8,31,237.20
SDF-VI	-
SEEPZ CENTER	10,052.51
SEEPZ QRTS.	-
SERVICE AGENCY	2,133.49
STILT AREA	-
TOWER 2.	-
WAREHOUSE	1,41,381.00
<b>Grand Total</b>	<b>67,50,456.63</b>

2012-13	
Row Labels	Sum of Credit Note2
BFC BUILDING	-
CANTEEN-GJ1	20,055.08
CANTEEN-GJ3	1,28,543.35
CANTEEN-KD1	2,300.17
CANTEEN-KD2	27,598.23
CANTEEN-SDF1	87,742.59
DISPENSARY	-
F.S.I	-
G&J COMPLEX-I	5,30,035.49
G&J COMPLEX-II	11,90,044.00
G&J COMPLEX-III	11,84,153.28
SDF-I	5,05,297.16
SDF-II	5,56,520.55
SDF-III	8,58,484.86
SDF-IV	7,74,194.26
SDF-V	8,32,049.57
SDF-VI	-
SEEPZ CENTER	10,052.51
SEEPZ QRTS.	-
SERVICE AGENCY	2,133.49
STILT AREA	-
TOWER 2.	-
WAREHOUSE	1,02,921.89
<b>Grand Total</b>	<b>68,12,126.48</b>

2013-14	
Row Labels	Sum of Credit Note2
BFC BUILDING	-
CANTEEN-GJ1	20,055.08
CANTEEN-GJ3	1,28,543.35
CANTEEN-KD1	2,300.17
CANTEEN-KD2	27,598.23
CANTEEN-SDF1	87,742.59
DISPENSARY	-
F.S.I	-
G&J COMPLEX-I	5,30,035.49
G&J COMPLEX-II	11,90,044.00
G&J COMPLEX-III	11,89,394.51
SDF-I	4,72,923.76
SDF-II	5,56,520.55
SDF-III	8,64,014.11
SDF-IV	7,74,194.26
SDF-V	8,32,049.57
SDF-VI	-
SEEPZ CENTER	10,052.51
SEEPZ QRTS.	-
SERVICE AGENCY	2,133.49
STILT AREA	-
TOWER 2.	-
WAREHOUSE	86,754.83
<b>Grand Total</b>	<b>67,74,356.50</b>

2014-15	
Row Labels	Sum of Credit Note2
BFC BUILDING	-
CANTEEN-GJ1	20,055.08
CANTEEN-GJ3	1,28,543.35
CANTEEN-KD1	2,300.17
CANTEEN-KD2	27,598.23
CANTEEN-SDF1	87,742.59
DISPENSARY	-
F.S.I	-
G&J COMPLEX-I	5,30,035.49
G&J COMPLEX-II	11,90,044.00
G&J COMPLEX-III	12,55,850.08
SDF-I	4,98,467.70
SDF-II	5,56,520.55
SDF-III	8,83,713.77
SDF-IV	7,87,479.29
SDF-V	8,40,122.54
SDF-VI	-
SEEPZ CENTER	10,052.51
SEEPZ QRTS.	-
SERVICE AGENCY	2,133.49
STILT AREA	-
TOWER 2.	-
WAREHOUSE	86,754.83
<b>Grand Total</b>	<b>69,07,413.67</b>

**SEEPZ SEZ AUTHORITY**  
**SEEPZ-SPECIAL ECONOMIC ZONE, Govt. OF INDIA**  
**MINISTRY OF COMMERCE & INDUSTRY**  
**MUMBAI**

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AGENDA ITEM NO. 04

**A) Proposal :-**

Proposal for taking over the Capital assets executed under ASIDE Project at SEEPZ SEZ.

**B) Specific Issue on which decision of Authority is required :-**

Approval for taking over the capital assets-executed by MIDC under ASIDE Scheme.

**C) Relevant provision of SEZ Act, 2005 & Rules :-**

Section 34 of SEZ Act, 2005 and Rule 7 (2)(iii) of SEZ Authority Rules, 2009

**D) Other Information :-**

The proposal of taking over of assets were placed in the 34<sup>th</sup> Authority meeting held on 11.05.2018 and the Committee after deliberation against the 13 projects had approved 9 projects as capital assets to be reflected in the Books of Accounts. As regards 4 projects viz. Electronic Surveillance system, Access Control System, Providing, Erecting, testing and commissioning of flood lights and providing water recycling system and water harvesting & Providing baggage scanner for gate No. 1, 2 & 3 and renovation work of server room of Gate No.1, 2 & 3, Service Centre including miscellaneous work, Committee had directed that MIDC may be called for discussion w.r.t completion of the project and taking over the modalities from MIDC.

In this regard, SEEPZ SEZ Authority had conducted several meetings with MIDC officials i.r.o. handing over and taking over the said projects and MIDC was asked to provide the documents if any and complete the modalities for taking over the project.

SEEPZ SEZ Authority had gone through all the files i.r.o. 3 projects i.e. Providing erecting, Testing and Commissioning of Flood lights and Providing Water Recycling system and Water Harvesting and Providing baggage scanner for gate No.1,2 & 3 and renovation work of server room of Gate No.1,2 & 3 Service Centre including miscellaneous work before taking over the said projects.



MOC&I granted administrative approval and administrative sanction the following projects under ASIDE and the details of which are as under :-

Sr. No.	Letter date	Project work	Approved Amount	Funds Released	Balance Amount
1.	23.02.2005 Administrative approval	Providing erecting High Mast light in SEEPZ	Rs.48.00 lakhs	Rs. 48.00 Lakhs	Amount utilized Rs.32.49 Lakhs Credit balance of Rs. 15.51 lakhs was adjusted by MIDC in the subsequent work.
2.	25.02.2010 Administrative approval	Providing, erecting, testing and commissioning of flood lights for building safety to all buildings	Rs.66.45 Lakhs	Rs.66.45 Lakhs	Amount utilized is Rs. 51.96 lakhs for the aforesaid work. Credit balance of Rs. 14.49 lakhs is with MIDC which has been adjusted in the subsequent work.
3.	08.07.2005 Administrative approval	Providing Water Recycling	Rs.120 Lakh	550.00 lakhs	Total expenditure for the said project was Rs. 549.50 lakhs and the amount has been paid in full on 12.01.2011. The credit balance of 0.50 lakhs has been adjusted in the subsequent project.
	Corrigendum dt.19.01.2006 & 20.11.2006 for enhancement in the project cost		Rs.400 lakh		
4.	08.07.2005	Providing Water Harvesting of rain water	Rs.45 Lakhs	550.00 lakhs	Total expenditure for the said project was Rs. 549.50 lakhs and the amount has been paid in full on 12.01.2011. The credit balance of 0.50 lakhs has been adjusted in the subsequent project.
	Corrigendum dt. 19.01.2006 & 20.11.2006 for enhancement in the project cost		Rs.150 Lakhs		
5.	25.02.2010 Administrative approval	Providing baggage scanner for gate No.1,2 & 3 and renovation work of server room of Gate No.1,2 & 3 Service Centre including miscellaneous work	Rs.221.35 Lakh	Rs.212.53 Lakhs	Amount utilized is Rs. 212.53 lakhs for the aforesaid work. Credit balance of Rs. 8.82 lakhs is with MIDC which has been adjusted in the subsequent work.

On completion of the work by MIDC -

- (i) AMC of High Mast, Street light and electrical installation in SEEPZ Zone and Residential complex was given by MIDC to M/s. Interlight @ Rs. 29,96,189/- on 27.08.2013 for a period of one year w.e.f. 28.08.2013 to 27.08.2014. Existing contract expired and SEEPZ SEZ Authority took over the AMC and M/s. Interlight was granted work order dt. 28.02.2018 for AMC of high mast, street light and electrical installation in Zone and quarters @ Rs. 29,96,189/- for 3 months or till finalization of new agency. The existing contractor is still working in the Zone. Tender Section has initiated action and in the process of finalization of floating fresh tender.
- (ii) AMC of STP and allied services in SEEPZ was given by MIDC to M/s. Siddivinayak Enterprises @ Rs. 41,00,000/- for a period since 2013 till 31.05.2017. On expiry of the contract, SEEPZ SEZ took over the AMC and vide letter dt. 12.03.2018 awarded the contract to Shri. Siddivinayak Entrps. for Operationalization and AMC of STP plant on the same terms and conditions of the MIDC work order dt. 14.05.2015 @ Rs. 41,00,000/- for a period of 3 months or till the finalization of the new agency. Tender was floated and the work is presently awarded to M/s. AR Envirotec vide letter dt. 15.09.2020 for AMC of STP. As regards, Water Harvesting, the Engineer has been asked to inspect and examine the functioning of the machine in consultation with MIDC officials.
- (iii) AMC of providing 5 Nos. of baggage scanner for gate No.1,2 & 3 and renovation work of server room of Gate No.1,2 & 3 Service Centre including miscellaneous work of Gate No. 2 & 3 and Service Centre in SEEPZ was given by MIDC to M/s. ECIL Rapiscan Ltd. which continued till 08.02.2014. AMC had expired on 07.02.2014 and MIDC asked to initiate action for AMC of baggage scanner. M/s. ECIL Rapiscan Ltd. had furnished their quote on 09.01.2014 for AMC to SEEPZ and accordingly SEEPZ SEZ Authority vide letter dated 07.03.2014 had given comprehensive AMC for a period of 5 years for 5 baggage scanner @ Rs.42,500/- per machine on quarterly basis w.e.f 08.02.2014. Presently the AMC of 5 Nos. of X-Ray Baggage has been awarded to M/s. ECIL Rapiscan Ltd. 07.03.2019 w.e.f. 08.02.2019 to 07.02.2024 for 5 years.
- (iv) As regards Access Control System and Electronic Surveillance system, Authority is in the process of finalization.

Further CRA in their audit objection had conveyed that the value of Rs. 549.50 lakhs for STP, Rs. 51.96 lakhs for AMC for Flood Light and Rs.212.53 lakhs has not been capitalized and shown in the books of accounts as Asset under the Head "Fixed Asset" resulting in understatement of fixed asset. CRA was conveyed that capitalization could not take place, due to uncertainty of final amount of the cost of the asset. However, the same will be capitalized on finalization.

As the aforesaid 3 projects are being maintained by SEEPZ SEZ Authority, the same may be capitalized in the books of accounts, so that audit objection may be dropped.

**E) Recommendation:**

The proposal for taking over 3 projects i.e. Capital assets from MIDC is placed before the Authority for consideration.

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**SEEPZ SPECIAL ECONOMIC ZONE AUTHORITY  
GOVERNMENT OF INDIA  
MINISTRY OF COMMERCE & INDUSTRY  
MUMBAI  
\*\*\*\*\***

**AGENDA ITEM NO. 05**

**A) Proposal:**

Proposal for extension of existing Annual Maintenance Contract's.

**B) Specific issue on which decision of Authority is required:**

Approval for extension of existing AMC's for further period of 02 months or till the finalization of the new service provider, whichever is earlier.

**C) Relevant provision of SEZ Act, 2005 & Rules:**

Section 34 of SEZ Act, 2005 and Rule 7 (1) of SEZ Authority Rules 2009.

**D) Other information:**

SEEPZ SEZ Authority for the upkeep of the Zone has awarded the different types of contracts to the service provider and the updated status of the same is mentioned in the detailed Annexure annexed for reference.

SEEPZ SEZ Authority is already in the process of floating the tender in respect of all the tenders expiring in the upcoming months. However, finalization of the same would take some time, hence, the contract i.r.o. Housekeeping of the Zone, Security Services, AMC of Air Conditioner of the Gates and Service Centre & BFC building, Pest Control of the Zone and Service Centre & AMC of Guard Tour Systems, needs approval for extension for a further period of 2 months or till the finalization of the new agency whichever is earlier. The details for extensions are indicated below:-

Sr. No.	Particulars	Agency	Tenure
1	Tender for Cleaning Contract	M/s. Orient Services.	01.11.2019 - 31.10.2020 further Extension granted upto 31/01/2021 or till the finalization of new agency whichever is earlier
2	Tender for Security Services	M/s. Singh Intelligence Security Pvt. Ltd.,	03.01.2020-02.01.2021
3	Tender for AC Machines installed at SC building, BFC & Gate No. 1,2 & 3	M/s. S.K. Cool Service	16.01.2020-15.01.2021
4	Tender for Pest Control	M/s. Pest Relief (India) Private Limited	02.01.2020-01.01.2021
5	Tender for Guard Tour System	M/s. Abacus Infotech	01.01.2020 - 31.12.2020

**E) Recommendation:**

The proposal for extension of existing AMC's of Cleaning, Security Services, Air Conditioning Services, Pest Control, & Guard Tour Systems, for a further period of Two month or till the finalization of new service provider, whichever is earlier, is placed before the Authority for consideration.

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## SEEPZ SEZ Authority

Tender &amp; AMC Status as on 07.01.2021

Sr. No	Particulars	Tenure	Agency	Amount	Remark
1	Cleaning Contract	01.11.2019 - 31.10.2020 further three month extension granted i.e upto 31/01/2021 or till the finalization of new agency	M/s. Orient Services.	Rs. 21,25,500/- Per Month	Work order valid upto 31.01.2021. procedure of floating the tender on Gem portal, is under process.
2	AMC- Kone Lift (Service Center & BFC Building Lifts)	01.04.2019 - 31.03.2022	M/s. Kone Lifts	1st year - Rs. 4,71,496/- p.a 2nd year - Rs. 5,18,646/- p.a 3rd year - Rs. 5,70,511/- p.a	Work order valid upto 31.03.2022
3	Booking - Keeping & Accounting Services of SEEPZ Authority	01.11.2019 - 31.10.2020 Further extension 01.11.2020 to 31.10.2021	M/s. Jain V & Co.	Rs. 29,16,000/- p.a.	Work order valid upto 31.03.2021
4	AMC of A/C machines installed in SEEPZ Service Center Building and Gate No. 1, 2 & 3 and BFC	16.01.2020-15.01.2021	M/s. S.K. Cool Service	Rs. 1,91,660/- p.a	NIT floated on GeM portal on 21.12.2020. Last date of bid submission date is 04.01.2021, Tender opening process being initiated.
5	Pest Control Services	02.01.2020-01.01.2021	M/s. Pest Relief (India) Private Limited	Rs. 2,75,049/- p.a	NIT floated on GeM portal on 11.12.2020. Last date of bid submission was 22.12.2020. Tender opening process being initiated.
6	AMC of lifts of SDF & GJ building	16.01.2020-15.01.2021	M/s. Jay Bhagwan Elevators Co.,	Rs. 7,64,900/- Per Annum	Further Extension is granted upto 15.02.2021 or till the finalization of new service provider, whichever is earlier. As regards, Tendering process draft NIT forwarded to Engineer, ADC & DDC for necessary amendments. Reply is awaited.
7	AMC of walky talky	24.02.2018 - 23.02.2023	M/s. Arya Omnitalk Radio Trunking services pvt. Ltd	Rs. 88,200/- Quarterly	Work order valid upto 23.02.2023.
8	AMC for X-Ray Baggage Inspection System	08.02.2019 - 07.02.2024	M/s. ECIL - Rapiscan Ltd.,	Rs. 54,242/-	Work order valid upto 07.02.2024.
9	Manpower Tender - Security Services	03.01.2020-02.01.2021	M/s. Singh Intelligence Security Pvt. Ltd.,	Rs. 37,309,550.6/- p.m	Tender floated on GeM portal on 06.01.2021. Last date of bid submission & opening is 16.01.2021.
10	AMC for Guard Tour System	01.01.2020 - 31.12.2020	M/s. Abacus Infotech	Rs. 39,930/- p.a	Work order valid upto 31.12.2021.

11	Tender for Waste Management	08.10.2020 - 07.10.2021	M/s. Garib Nawaz Corporation	As per Annexure	Work order valid upto 07.10.2021.
12	Operation and Maintenance of Bio-gas Plant	03.10.2019 - 02.10.2022	M/s. Avi Plast	Rs. 1,78,000/- per month for 03 year and increased by 10% every year.	Work order valid upto 02.10.2022.
13	Tender for removal/cutting of dead trees & trimming of grown trees and watering & maintenance of potted plants along median in SEEPZ SEZ campus as well as SEEPZ Residential Complex.	12.03.2020 - 11.03.2021	M/s. Matdesign India Pvt. Ltd.	Rs. 5,82,500/- for tree cutting & Rs. 7,87,500/- for watering & maintenance of potted plants	Work order valid upto 11.03.2021.
14	Removal of gutter Waste	15.05.2020 - 14.05.2021	M/s. Prime Toll & Metal Recoveries Pvt. Ltd.	Rs. 16.18/- per kg.	Work order valid upto 14.05.2021.
15	AMC of Residential & Non-Residential quarters	03.07.2020 - 02.07.2021	M/s. Bohra Enterprises	Rs. 3,68,921/- On monthly Basis	Work order valid upto 02.07.2021.
16	Internal Auditor of SEEPZ SEZ Authority	31.12.2020 - 30.12.2021	M/s. Sunita Agarwal & Company	Rs. 1,98,000/- Per Annum	Work order valid upto 30.12.2021.
17	Printing & Supply of Vehicle Gate Passes & Sticker	01.10.2020 - 30.09.2021	M/s. Signature Printers	Rate mentioned in Work Order.	Work order valid upto 30.09.2021.
18	Purchase of EDI stationary for security gate pass	01.01.2021 - 31.12.2021	M/s. Laser Telesystems (P) Ltd.	Rs. 15/- per card	Work order valid upto 31.12.2021.
19	AMC for CCTV	29.06.2020 - 28.06.2022	M/s. MVIRTECH	Rs. 5,11,000/- p.m	Work order valid upto 28.06.2022.

20	AMC- Water purifier	28.08.2019 -27.08.2020 further extension granted upto 27.08.2021.	M/s. Arjun Singh Rawat Service Enterprises	Rs. 20,000/- p.a	Work order valid upto 27.08.2021.
21	Hiring of Vehicle	04.03.2020 -03.03.2021	M/s. Sarda Travels	Rs. 40,990/- p.m	Work order valid upto 03.03.2021..
22	Internet Leased Line Connectivity	01.09.2020 - 31.08.2021.	M/s. Ishan Netsol Pvt. Ltd.	Rs. 1,80,000/- per annum	Work order valid upto 31.08.2021..
23	Operation of STP	15.09.2020 - 14.09.2021	M/s. AR Envirotec	Rs. 1,71,600/- per month	Work order valid upto 14.09.2021
24	Tender for Septic tank				Mint Report awaiting from Custom Section.
25	Tender for Investment powder				NIT published on 10.12.2020. However, 3 Bids were received, 2 have qualified for the financial bid. Note forwarded to Custom Section, requested to draw the sample of the investment powder in association with SGJMA and deposit at MINT for quantification of precious metals, so that exact duty may be ascertained. Report is awaited.
26	Tender for "Design, Fabrication, Supply, Installation, Testing & Commissioning of Automatic Power Factor Control Panels" in SEEPZ-SEZ Premises				NIT published on 21.12.2020. Last date of bid opening is 15.01.2021.
27	Engagement of Consultant for Assisting SEEPZ Authority In Operationalizing Power Distribution License In SEEPZ-SEZ area				NIT published on 27.10.2020. In response to NIT, 3 bids were received, 1 Bidder qualified for the technical bid. However, communicated with the agency for further technical documents by Tender Committee.



28	EOI for developing a methodology for reducing current Electricity Tariff of consumers within SEEPZ area by taking adequate steps to operationalize the Deemed Distribution Licensee as per provision of Electricity Act 2003 or by any other method.				NIT published on 10.12.2020. In response to NIT, M/s AEML SEEPZ Ltd has participated, and processed for approval with recommendation of tender committee.
29	Scanning and Digitization				Tender processed on Gem portal, 3 bidders have found to be L1, on approval to Tender committee. Tender Committee will finalized L1 bidder.
30	Tender for Conducting Structural Audit for all SDF buildings / G&I Complex building as well as SEEPZ Residential Complex.				NIT published on 10.12.2020. In response to NIT, 19 bids were received, however 11 bid's qualified for the financial bid opening. Matter is under Tender Committee, for scrutiny.
31	Third Party Audit of NFCD				NIT published on 26.11.2020 and NIT also forwarded to 10 CFTI's for participation. However 1 bid received from NIT Nagpur (CFTI). Tender Committee Scrutinized, Technical Criteria.

**SEEPZ SEZ AUTHORITY**  
**SEEPZ-SPECIAL ECONOMIC ZONE, Govt. OF INDIA**  
**MINISTRY OF COMMERCE & INDUSTRY**  
**MUMBAI**  
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AGENDA ITEM NO. 06

**A) Proposal :-**

Proposal for implementation of reduction of tariff charges for electricity in SEEPZ SEZ.

**B) Specific Issue on which decision of Authority is required :-**

Approval for implementation of reduction of tariff charges for electricity in SEEPZ SEZ.

**C) Relevant provision of SEZ Act, 2005 & Rules :-**

Section 34 of SEZ Act, 2005 and Rule 7 (1) of SEZ Authority Rules 2009

**D) Other Information :-**

The Authority was briefed about the procedure w.r.t. reduction in the tariff charges for electricity. Ministry was also requested to intervene in the said matter and to convey GoM to urge the concerned department for reduction in the power tariff rates.

MoC, vide their communication dt. 21.07.2020, had sought clarification as to how the proposed distribution licence will help in reduction in the power tariff. Accordingly, SEEPZ SEZ Authority in its communication dt. 29.07.2020 had conveyed to MoC that, as per the provision of SEZ Act 2005 and provisions of Electricity Act, 2003, all SEZs are deemed distribution licensee for supply of electricity within their SEZ area and in the event of SEEPZ operationalizing their status of deemed distribution license and operating as separate licensee, a separate tariff would be determinate which would help majority of consumers

and eliminate cross subsidy and the tariff can be reduced from the present rate resulting in lower power cost to consumers. MoC had then informed SEEPZ that the matter should be finalized by the Zone itself observing the provisions of SEZ Act/Rules and GFRs. Ministry had informed that Power Secretary has already been requested for intervention in the said matter to arrive at a appropriate mechanism.

After deliberation, the Authority approved the proposal and agreed to float a tender viz. Expression of Interest. It was further decided that to scrutinize the EOI to be received in response to the advertisement, a committee to be formed which should include at least two members from trade who have been active in the process so far and for better understanding of the nitty gritty of the matter. Based on the receipt of the bids on Expression of Interest, a Consultant may be appointed for the execution of the said proposal, if needed. The Co- Developer agreement to be executed should be drafted carefully to avoid any future litigations and losses and should be vetted by a Legal Counsel/Contracts expert and preferably also by an expert in the field of power distribution.

Accordingly as per the decision of the Authority in the 42<sup>nd</sup> Authority meeting, NIT for Engagement of Consultant for assisting SEEPZ Authority in operationalising Power Distribution License in SEEPZ-SEZ Area, was published on SEEPZ website on 27.10.2020. The last date of bid submission was 17.11.2020. However due to non availability of bids, SEEPZ SEZ Authority had published Corrigendum for extension of last date of bid submission upto 01/12/2020. Further, Tender Committee had make amendments in Evaluation Criteria, hence SEEPZ SEZ Authority once again published Corrigendum dated 02/12/2020 and extended last date of bid submission upto 14/12/2020.

Further another NIT for Expression of Interest for developing a methodology for reducing current Electricity Tariff of consumers within SEEPZ-SEZ area by taking adequate steps to operationalize the Deemed Distribution

License as per provision of Electricity Act 2003 or by any other method was hosted on SEEPZ website on 10.12.2020 and the last date of bid submission is 30.12.2020. Subsequently advertisement has been published in 3 newspapers i.e. Times of India, Lokmat & Khabare Aaj Tak for wide publicity and healthy competition.

In respect of aforesaid 2 Tenders i.e. Engaging Consultant & Developing a methodology for reducing current Electricity Tariff this office has received bids and the Tender Committee is in the process of finalization of the bids/ contract.

**E) Recommendation:**

The proposal of updation for implementation of reduction of tariff charges for electricity in SEEPZ SEZ is placed before the Authority for information.

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**SEEPZ SEZ AUTHORITY**  
**SEEPZ-SPECIAL ECONOMIC ZONE, Govt. OF INDIA**  
**MINISTRY OF COMMERCE & INDUSTRY**  
**MUMBAI**

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**AGENDA ITEM NO. 07**

**A) Proposal :-**

Proposal for implementation of Solar Power Project by MEDA.

**B) Specific Issue on which decision of Authority is required :-**

Approval for installation of Solar Roof Top Panel at SEEPZ-SEZ by MEDA

**C) Relevant provision of SEZ Act, 2005 & Rules :-**

Section 34 of SEZ Act, 2005 and Rule 7 (1) of SEZ Authority Rules 2009

**D) Other Information :-**

The proposal for implementation of Solar Power Project by MEDA under RESCO Model was placed before the 42<sup>nd</sup> Authority Meeting held on 30.09.2020. During the Meeting, Authority was briefed that the implementation of solar power project was re-examined in consultation with MEDA as per the directions of the Authority in its 41<sup>st</sup> meeting and it was conveyed by MEDA that they have agreed for RESCO Model where MEDA would implement the project through nominated developers and maintain the same for a period of 25 years. SEEPZ SEZ Authority need not own the responsibility towards plant maintenance post implementation of the Plant. Representative of MEDA had conveyed that SEEPZ will get the electricity at the discounted rate of Rs.2.74/- per unit against the current Electricity Tariff of DISCOM rate of Rs.11/- per Unit being charged by Adani Electricity, and that this a standard fixed rate for Government establishments.

Authority observed that Solar Energy Corporation of India Ltd. had also conveyed that they are also developing solar projects which can be installed in CAPEX or RESCO Model.

MEDA representative stated that a Power Purchase Agreement has to be executed between the developer and the SEEPZ Authority. The said agreement is a standard agreement and has been vetted by Ministry of Finance and Ministry of Law & Justice.

After detailed deliberation, the Authority approved that proposal in principal for RESCO model and also execution of the Power Purchase Agreement. However, Authority was also of the opinion that the proposal of Solar Energy Corporation of India Ltd. may be examined and they may be asked to quickly furnish their detailed proposal including the rate per unit of the power under RESCO model for comparison with proposal of MEDA before awarding the contract to MEDA.

Further this office vide letter dated 09.10.2020 & 26.10.2020 had asked Govt. agency i.e. M/s. Solar Energy Corporation of India Ltd. to furnish the detailed proposal including the rate per unit of the power under RESCO model for 5MW.

In response to our letter dated 09.10.2020, M/s. Solar Energy Corporation of India Ltd. vide their letter dated 21.10.2020 & 20.11.2020 has submitted the bidder list and informed to contact any of the bidders for site survey and further project activities & this list was forwarded to Electrical Engineer and asked him to contact any of them to undertake the rate per unit under RESCO Model for 5 MW.

It may be mentioned that the Electrical Engineer has examined the bidder list and stated that the Solar Energy Corporation of India Ltd. (SECI) vide their letter No. SECI/PS/112/2019/39564 dated 21.10.2020 have informed that the tariff rate at which solar power can be sold by their empanelled vendors to the roof top owners in RESCO (Renewable Energy Service Company) model is Rs.3.3/- per unit.

However, MEDA vide their letter No. REN/Govt./Build/RESCO Work Order/ CR-1/Solar/2019-20/2206 dated 02.07.2019 have informed that the tariff rate fixed by them at which their empanelled vendors can sell power to the roof top owners is Rs.2.7395/- per unit for the same model under the same scheme.

From the above, it is evident that the tariff rate fixed by MEDA is lower than that fixed by SECI for implementing Roof Top Solar Power Project in RESCO Model.

In view of the above, this office vide letter dated 21.12.2020 asked MEDA to execute the Power Purchase Agreement (PPA), before implementation of Solar Power Project.

Attention is invited to the guidelines issued by Ministry of New & Renewable Energy vide letter no. D.O. No.03/12/2016-17/GCRT dt. 29.09.16 wherein it is mentioned that the PPA agreement needs to be executed for RESCO model with the Developer selected through competitive bidding. MEDA vide letter dt. 09.09.20 has forwarded the model of PPA duly vetted by Dept. of Legal Affairs, Ministry of Law & Justice and Dept. of Expenditure, Ministry of Finance. MEDA has issued a work order dt. 02.07.2019 to their Developer i.e. M/s. Eurja Infrastructure for implementation of Solar PV Power plant under RESCO in Mumbai Divn. on Govt. buildings in Maharashtra State. Subsequent extension for installation of solar plant granted by MEDA to M/s. Eurja Infrastructure for a period upto 31.03.2021 for commissioning. The draft Power Purchase Agreement for execution with their Developer i.e. M/s. Eurja Infrastructure duly vetted by the Ministry of Law & Justice has been provided which would be executed shortly.

**E) Recommendation:**

The proposal for implementation of Solar Project by MEDA for implementation of 5 MW of solar power plant is placed before the Authority for information.

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सत्यमेव जयते

महाराष्ट्र ऊर्जा विकास अभिकरण (महाऊर्जा)  
महाराष्ट्र शासन

ऑंध रोड, स्पाचसर कॉलेज समोर, पशुसंवर्धन आयुक्तालया शेजारी, ऑंध, पुणे - ४११ ०६७.

**Maharashtra Energy Development Agency (MEDA)**

Government of Maharashtra

Aundh Road, Opposite Spicer College,

Near Commissionerate of Animal Husbandry, Aundh, Pune - 411 067



PGN/CR-I/Solar/Govt/2020-21/56

Date: 06.01.2021

To,  
M/s Eurja Infrastructure  
611, 6<sup>th</sup> Floor, Goldcrest Business Park  
LBS Marg Ghatkopar West Mumbai - 86

Sub: Time period extension for Solar Project under "Achievement Linked Incentive Scheme for Government Sector"

Ref: 1) MNRE order No. F.No.318/53/2018-GCRT dated-7.2.19  
2) MEDA Work Order dated 2.7.19  
3) MEDA Amendment in work order 7.8.2020  
4) MEDA letter no. REN/Govt Building/RESCO/CR-1Solar/2020-21/2264 dated 19.8.20  
5) MNRE email dated 06.01.2021

Sir,

Please refer above correspondence (ref. 1 to 4) on captioned subject matter.

MNRE vide above ref. 05 has approved the time period extension up to 31.3.2021 for installation of 10 MW capacity of solar power project in Maharashtra State under "Achievement Linked Incentive Scheme for Government Sector". They have also informed that no further extension would be granted for the said project and complete the project work in extended time limit only.

In view of above, the time period extension for installation of grid connected rooftop solar plant under "Achievement Linked Incentive Scheme for Government Sector" has been granted up to 31.3.2021 for commissioning of the project under the said scheme.

Thanking you,

Yours faithfully,

General Manager (Solar)

Cc-

- 1) Regional Director,  
Regional Director Office MEDA Pune, Office No. 108, First Floor Harnes Center,  
Sr.No.185 A & 199, Shastrinagar, Yerwada, Pune
- 2) Divisional General Manager, Divisional office, MEDA Mumbai  
1012 A, 10th Floor, MBC Center, Nariman Point, Mumbai - 400 021





सत्यमेव जयते

महाराष्ट्र ऊर्जा विकास अभिकरण (महाऊर्जा)  
महाराष्ट्र शासन  
त्रिदलनगर समोर, येरवडा, पुणे ४११ ००६

Maharashtra Energy Development Agency (MEDA)  
Government of Maharashtra  
Opp. Tridāl Nagar, Yerwada, Pune - 411 006.



REN/ Govt. Build/ Resco-Work order/CR-1/Solar/2019-20/2206

Date: 2<sup>nd</sup> July, 2019

To  
M/s. Eurja Infrastructure,  
611, 6th Floor, Goldcrest Business Park,  
LBS Marg Ghatkepar West Mumbai-86.

Sub: Work Order for Implementation of 1.6 MW Solar PV Power Plants under RESCO mode in the Mumbai division on Government buildings in Maharashtra State.

Ref:- 1) MEDA EoI no. 2019\_MEDA\_437253\_1  
2) Your acceptance letter dated 30.05.2019.

Sir,

With reference to the above-cited subject, Maharashtra Energy Development Agency, MEDA is pleased to issue work order for tariff of Rs. 2.7400/- per kWh (>10-100 kW) & Rs.2.7395/- per kWh (>100-500 kW) for Grid Connected Rooftop Solar PV Project under RESCO Mode.

#### 1.0 - AWARD OF CONTRACT AND ITS SCOPE

1.1 - The scope of work inter-alia includes the following -

"Site Survey, Planning, Design, Engineering, Manufacturing, Supply, Storage, Civil work, Erection, Testing & Commissioning of the Grid Connected Rooftop Solar PV Project including Operation & Maintenance (O & M) of the project for a 05 (Five) years under CAPEX and for a period of 25 (Twenty - Five) Years under RESCO Mode."

1.2 - The Scope of the work would essentially cover, but not limited to Site Survey of Identified Rooftops/Identification of New Roof tops, Site Visit, Solar Potential Assessment, Finalization of Feasibility Report for Identified locations, Design, Engineering, Manufacture, Supply, Storage, Civil work, Erection, Testing, Commissioning, Submission of Project Proposals, ensuring net metering as per the State/MERC/DISCOM's Policy, quality control of the grid connected rooftop Solar PV Project including Operation & Maintenance (O & M) of the project for a of 05 (Five) years under CAPEX and for a period of 25 (Twenty - Five) Years under RESCO Mode.

1.3 - The cost of providing roof access, walkways, ladder, cost of contract demand enhancement charges/transformer or load upgradation /control panel/CT/PT if required, additional AC incomer cable above 100 mtr/any additional work required by MS&EDCL/Electrical Inspectorate etc. if required shall be borne by respective beneficiary department / establishment. These costs are not considered in the rates for empanelment due to varying cases to case or location specific requirements.

29/07/2019 10:00:00 AM

Tel. No. : 020-26614393, 26614403

Web-site: www.mahaurja.com

1.4 - The required area of roof for setting up the solar project will be provided by the beneficiary department free of cost for the PPA tenure.

1.5 - The solar panels, inverter and balance of plant equipments etc. shall be as per the MNRE approved specifications i.e. IEC/BIS certified.

1.6 - Any additional modification work (other than clause no. 1.1 to 1.5) of the rooftops in order to implement the system / project shall be in your scope. In addition to the identified rooftop proposal from MEDA side, you may also come up with their suitable / feasibility potential roof top proposals for Government Buildings under different Ministries of Central and / or State.

1.7 - The Scope of work under this work order shall also include all such items which are not specifically mentioned in the EoI documents and / or your bid but are necessary for the successful completion of the scope under the contract for the implementation of 10 MW Grid connected Rooftop solar PV system scheme for Government Building under CAPEX and / or RESCO model, unless otherwise specifically excluded in the EoI documents.

1.8 - You shall be liable solely and severally for the execution of the project in accordance with terms & conditions of the EoI documents.

1.9 - Broadly in following categories of building can be considered for implementation of the rooftop solar PV project in RESCO mode:

Sr. No.	Category	Coverage of Building
1	Government Buildings	Buildings of Both Central & State Government, local Government covering all Government office.
2	Government Institution	Government institutions, public sector Undertakings, all buildings owned by Government owned societies, companies, corporations, institutions or organizations, Government educational / health institutions.

**2.0 - ALLOCATED CAPACITY ALONG WITH PROJECT COST AND / OR TARIFF**

2.1 - The details of allocated capacity along with project cost and / or tariff as per the following break-up

Sr. No	Total Capacity of Project under CAPEX / RESCO Model (in MW)	Individual Project Capacity in KW	Tariff / kwh (in INR)
01	1.6	Above 10 to 100 KW	2.7400
		Above 100 to 500 KW	2.7395

MAHARASHTRA ENERGY DEVELOPMENT AGENCY

3.0 - DISBURREMENT OF INCENTIVE

3.1 - The Incentive structure applicable is tabulated below -

Sr. No	Project Capacity	Achievement vis-a-vis target allocation	Incentive considering as per MNRE benchmark cost Office Memorandum dated 15.6.18
1	Above 8 MW (Sanctioned Period up to 30 <sup>th</sup> April 2020)	80% and above within the sanctioned period	Rs. 15,000/- per kW (1 to 10 kW) - For CAPEX Rs. 13,750/- per kW (10 to 100kW) - For RESCO's & CAPEX Rs. 13,250/- per kW (100 to 500kW) - For RESCO's & CAPEX
2	8 MW to 5 MW (Sanction Period up to 30 <sup>th</sup> April 2020)	Below 80% & above 50% including 50% within the sanctioned period	Rs. 9000/- per kW (1 to 10 kW) - For CAPEX Rs. 8,250/- per kW (10 to 100kW) - For RESCO's & CAPEX Rs. 7,950/- per kW (100 to 500kW) - For RESCO's & CAPEX
3	5 MW to 4 MW (Sanction Period up to 30 <sup>th</sup> April 2020)	Below 50% and above 40% including 40% within the sanctioned period	Rs. 6000/- per kW (1 to 10 kW) - For CAPEX Rs. 5,500/- per kW (10 to 100kW) - For RESCO's & CAPEX Rs. 5,350/- per kW (100 to 500kW) - For RESCO's & CAPEX
4	Below 4 MW	Below 40% within the sanctioned period	Nil

3.2 - The incentive shall be released after commissioning of the project and submission of Project Commissioned Report (PCRs) at the end of sanctioned period and submission of original audited statement of Expenditure (SOE). You will also make the sites / premises available for inspection by MNRE/SECI/MEDA or its designated team / agency. Minimum 40% of the sanctioned capacity has to be installed in order to avail incentives as per the above table 3.1.

3.3 - MEDA may consider to release incentive on case to case basis depending on the actions taken by you and subject to meeting the following conditions -

- The rooftop SPV power plant should be completed as per the scope of EoI and above clause no. 1.1
- The rooftop SPV power plant must get CEIG inspection certificate
- Intimated to the concerned DISCOM; You shall intimate the concerned DISCOM regarding implementation of grid connected rooftop solar PV projects and submit the copy of same to MEDA for the purpose of release of incentive.
- Owner Consent: In case you are not the owner of the project, subsidy shall be released to you after written consent of the rooftop owner only. For RESCO project owner shall be you.

4.1 - The schedule for completion of project shall be 30.4.2020 for all contractual purposes.

4.2 - If you fail to commission the sanctioned project within specified time i.e. on or before 30.4.20, no incentive shall be disbursed to you.

5.0 - Further, Division wise capacity allotment, brief information about scheme & Methodology for the said scheme is attached herewith for your necessary action. The scope of work and all relevant terms and conditions are applicable as per EoI.

6.0 - Force Majeure: It shall mean any event beyond the reasonable control of you and which is unavoidable notwithstanding the reasonable care of you.

7.0 - Judiciary:

7.1 - In case of CAPEX Mode: Any dispute or difference arising between your company & Beneficiary department out of any of the terms of this contract or its interpretation, the same shall be referred to the Director General, MEDA or their nominees, appointed from time to time. The final decision taken by Director General, MEDA or the nominees, will be binding on both the parties.

7.2 - In case of RESCO Mode: Any dispute or difference arising between the Beneficiary Department and your company, out of any of the terms of this contract or its interpretation, the same shall be referred to the concern department head or the nominees, appointed from time to time. The final decision taken by concern department head or competent authority of the department or the nominees will be binding on both the parties.

8.0 - JURISDICTION: - If any dispute differences arising under out of or in contribution with this tender or contract if concluded shall be subject to the exclusive jurisdiction of concern beneficiary department place.

9.0 - You are entitled to receive the incentive based on the achievement as per the provision under the MNRE scheme. You shall put all efforts to achieve above target on or before 30 April, 2020. You shall keep us updating the progress of capacity addition, proposals in hand etc., before 10th of every month to MEDA.

10.0 - All other terms and conditions shall be applicable as per the EoI documents.

Thanking you

Yours faithfully

  
General Manager (Solar)

The duplicate copy of this order may be sent duly signed and sealed as a token of acceptance of this order.

Authorized Signatory  
Sign & Seal

MAHARASHTRA ENERGY DEVELOPMENT AGENCY

CC:-

1. Regional Director,  
MEDA, Pune
2. Divisional General Manager,  
MEDA, Mumbai.



भारत सरकार  
आयुक्त सचिव, बिजली  
नियंत्रण आयोग

File No. 03/12/2016-17/GCRT

Dated: 11-11-2016

- i. Model Memorandum of Understanding between Government Ministry/Department and Expert Public Sector Undertaking for Development of Grid Connected and Off-grid Roof-Top Solar Photovoltaic and Small Solar Power Plants
- ✓ ii. Model Power Purchase Agreement (PPA) between Contractor and Government Organization/ PSU and Government Offices for Design, Manufacture, Supply, Erection, Testing and Commissioning including Warranty, Operation & Maintenance of Grid Connected Roof-Top Solar Photovoltaic and Small Solar Power Plants in RESCO model.
- iii. Model Engineering, Procurement & Construction (EPC) Agreement Between Contractor and Government organization, PSU and Govt. Offices for Design, Manufacture, Supply, Erection, Testing and Commissioning including Warranty, Operation & Maintenance of Grid Connected and Off-grid Roof-Top Solar Photovoltaic and Small Solar Power Plants in CAPEX model.

*These documents are duly vetted by*

- Department of Legal Affairs, Ministry of Law & Justice vide dy. No.22065/Adv. B/2016 dated 30th August 2016
- Department of Expenditure, Ministry of Finance vide no. 03(04)/PF-II/2014 dated 2016

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अपेक्षित त्रिपाठी  
Ajayendra Tripathy

D.O. No 03/12/2016-17/GCRT

अधीन

एनएन आरएन

भारत सरकार  
विद्युत और नवीकरणीय स्रोत विभाग  
SECRETARIES  
DEPARTMENT OF POWER  
MINISTRY OF NEW AND RENEWABLE ENERGY

29.09.2016

Sub: Progress under Rooftop Solar Scheme to save tariff & meeting taken by Cabinet Secretary on 23.07.2016

Kindly refer to the directions of Committee of Secretaries (CoS) in its meeting held on 23.07.2016 regarding Grid-Connected Roof Top Solar (RTS) systems in Government buildings (copy attached). The CoS had stipulated the deadline of 31.03.2017 for such projects on all Government/PSU buildings of every Ministry/Department.

2. Government offices can develop such projects by investing their own funds (CAPEX/EPC mode) or by engaging private developer (RESCO/PPA) mode. To facilitate development of such projects, Ministry of New and Renewable Energy (MNRE) has developed model bidding documents for both the modes and these are available on MNRE website. MNRE also supports development of such projects in Government/PSU buildings, under which achievement linked financial incentives. To facilitate full realisation of RTS potential, MNRE has also empanelled various PSUs for supporting Ministries and Departments in their projects. For this purpose, such PSU would sign MoU with the respective Department for undertaking competitive bidding for identifying developers for RTS projects.

3. For developing such projects, Government offices under the Department need to sign EPC Agreement for CAPEX mode or Power Purchase Agreement (PPA) for RESCO/PPA mode with the developer selected through competitive bidding. To facilitate expeditious development, MNRE has got the model PPA/EPC Agreement and MoU duly vetted by Department of Legal Affairs, Ministry of Law & Justice vide No.22055/1/2016 dated 30.8.2016 and by Department of Expenditure, Ministry of Finance, vide F.No.03/04/PC-II/2014 dated 3.9.2016. A copy of these duly vetted model documents is enclosed.

4. Further the empanelled PSUs have already established contact with your Ministry/Department and have initiated work on site assessment of various buildings. In this regard, I urge you to:

सूचना के अधीन  
आपके कार्यालय में प्रेषित  
सूचना के अधीन, प्रेषित

भारत सरकार  
विद्युत और नवीकरणीय स्रोत विभाग  
SECRETARIES  
DEPARTMENT OF POWER  
MINISTRY OF NEW AND RENEWABLE ENERGY

- (i) Conclude signing of the MoU with the empanelled PSU for developing the RTS projects.
- (ii) Review the progress of site assessments, bidding and installation of RTS projects along with the empanelled PSU.
- (iii) Issue clear directions to field offices for facilitating site assessment and for signing PPA or EPC Agreement with the developer identified based on competitive bidding.

Yours sincerely

(Upendra Tripathy)

To

All Secretaries to Government of India

भारत सरकार के प्रधान कार्यालय

भारत सरकार, नई दिल्ली 110003

भारत सरकार के प्रधान कार्यालय, नई दिल्ली 110003  
एन. टी. ओ. ए. 1000, नई दिल्ली 110003  
टेलीफोन: 23380000, 23380001, 23380002, 23380003, 23380004  
वेबसाइट: www.pib.gov.in

GOVT. OF INDIA  
MINISTRY OF COMMERCE & INDUSTRY  
SEEPZ SEZ AUTHORITY  
SEEPZ-SPECIAL ECONOMIC ZONE, MUMBAI

\*\*\*\*\*

AGENDA ITEM NO. 08

a) **Proposal:-**

Proposal for reduction in the reserve price for transfer of property.

b) **Specific Issue on which decision of UAC is required:-**

Approval reduction in the reserve price for transfer of property.

c) **Relevant provisions of SEZ Act, 2005 & Rules, 2006/Instruction/Notification:-**

Existing space transfer Policy at SEEPZ SEZ

d) **Other Information:-**

The proposal of draft exit policy and rent policy formulated by the Authority was hosted on the website and placed in the 18<sup>th</sup> Authority Meeting held on 03.06.2013 for unitholders in SDF-VII, Tower I & II and Multistoried Bldg, Independent Plots, wherein it was decided that the reserve price should be comparable with market price ascertained from the Govt. Valuer i.e. 75% of the prevailing circle rate of MIDC. Subsequently a modified Transfer Policy was formulated on 06.02.2014 wherein it was indicated by the Trade that the reserve price of 75% of circle rate of MIDC Ready Reckoner need to be reduced to 50% and accordingly it was hosted on the website.

Accordingly the proposal was taken in the 24<sup>th</sup> Authority meeting held on 16.02.2015 with a revised guidelines for the unitholders in SDF-VII, Tower I & II and Multistoried Bldg, and Independent Plots. Subsequently in 2015-16, the revised guidelines were issued for the benefit of the unitholders as per the defined parameters and guidelines.

Further, Transfer Policy was placed before the 34<sup>th</sup> Authority meeting held on 11.05.2018 wherein the Committee suggested that the same may be forwarded to MOC&I for their concurrence as per the recommendation of the DC's Committee Report submitted to MOC&I to allow, Authority to continue with the existing Transfer Policy so that the vacant space can be utilized for betterment of exports, employment generation and other aspects covered under the SEZ Act/Rules.

The said reserve price has been fixed @ 50% of the Ready Recokner value for transfer of property by way of auction. However due to the pandemic COVID-19 the value of property in the said area has reduced and come down to atleast 30%-40%. Therefore SEEMA /SGJMA had requested to fix the reserve price @ 30%-40% of the Ready Reckoner value. SGJMA is of the view that there are substantial space available for transfer and could not be able to get it transferred because of high reserved pricing. This results in showing negative trend because the supply will be more than demand.

It is seen that some of the Units are non-operational due to slow down of market conditions or court cases/litigation etc. who wishes to exit out of the SEZ Scheme and there are certain units who are willing to take over such units for the betterment of the exports, employment generation and development of infrastructure within their premises are not able to do so as the reserve price is on the higher size.

As the Trade/stakeholders have requested and looking at the present scenario and the pandemic COVID 19 and the market rate, the reserve price may be reduced to 40% against the defined 50% reserve price.

**E) Recommendation of Estate Manager :-**

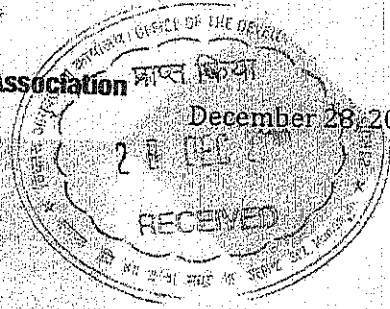
The proposal for reduction in the reserve price for transfer of property w.r.t unitholders having galas in SDF-VII, Tower I & II, Multistoried Bldg. and Independent Plots is submitted for consideration.

\*\*\*\*\*



Seepz Gems & Jewellery Manufacturers' Association

Dr. S. K. Bansal  
Development Commissioner,  
SEEPZ Special Economic Zone,  
Andheri (East),  
Mumbai - 400 096



**Sub: Revision in reserved price for bidding in respect of transfer of units**

Sir,

As you are aware that the reserved price fixed during auction / bidding for transfer of property in SEEPZ SEZ has always been based on the Ready Reckoner value in the MIDC area adjacent / around SEEPZ SEZ.

In the earlier days, when there was demand in real estate, the reserved price was kept at 75% of the Ready Reckoner value for open bidding or sealed cover tenders. However, recently, this percentage was reduced to 50% of the said price.

It is a known fact that off late and particularly after spread of pandemic, the real estate value all over Mumbai has crashed to the extent of at least 30-40% of pre-Covid level. In the rental market, the position is still worst and there are no takers for such property. Apart from the impact of the pandemic, there was already substantial decline in the real estate market after the demonetization. No need to mention that the SEZ Authority must be experiencing the effect of this phenomena during the auctions / transfers effected in the recent past.

There is a recent example of selling of one building through liquidation process in SEEPZ SEZ where the market value is much below and the building is not getting realized.

Apart from the above, it is also worth mentioning that there is substantial space available for transfer in SEEPZ and we could not be able to get it transferred because of high reserved pricing. Therefore, when such substantial area is available for transfer, it is but natural that the prices would bound to show negative trend because the supply will be far more than the immediate demand.

Accordingly, it is proposed that the present level of reserved price of 50% of Ready Reckoner value may be revised to 35-40%. It is also important to note that if interested buyers are available, the price offered would be always higher than the reserved price.

Under the above circumstances, it is requested that the reserved price may be fixed at 35-40% of the Ready Reckoner value.

Thanking you,

Yours faithfully,

For SEEPZ Gems & Jewellery Mfrs. Association

*Rajeev S. Pandya*

Rajeev S. Pandya  
President

*30/12/20*  
*W. N. N. N. N.* 64178  
29/12/2020

Business Facilitation Centre, 3rd Floor, Office No. 2, Behind SEEPZ Service Centre,  
SEEPZ Special Economic Zone, Andheri (East), Mumbai - 400 096.

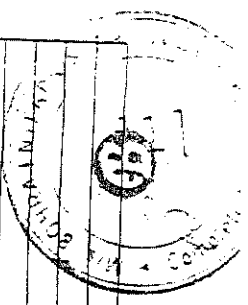
Tel : 2829 0541 / 2829 2109 • Fax : 2829 1015 • Email : [sgjma@vsnl.net](mailto:sgjma@vsnl.net) • Website : [www.sgjma.org](http://www.sgjma.org)

## BOHRA ENTERPRISES

SEEPZ, ANDHERI EAST

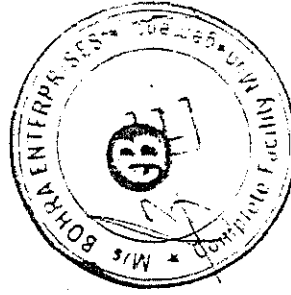
## DAY TO DAY MAINTENANCE STATEMENT FOR MONTH OF JULY 2020

Sr. No	Date	Location	Description of work
1	06.07.2020	Gate no. 03	Water cooler inlet inspection
2	07.07.2020	service centre building	Water cooler outlet inspection
3	08.07.2020	service centre building	Inspection of all toilets
4	09.07.2020	BFC 3rd floor	Bathroom at service centre building
5	10.07.2020	Gate no. 03	Existing door lock breaking
6	11.07.2020	C-3 Bungalow	Water cooler inlet & outlet grouting
7	13.07.2020	Gate no. 03	Cleaning at C3 bungalow terrace and surrounding area
8	14.07.2020	Gate no. 03	Inspection for electrical work
9	15.07.2020	Service centre building	Inspection for plumbing work
10	16.07.2020	C-3 Bungalow	Inspection for PCC work at water tank
11	17.07.2020	C-3 Bungalow	Terrace cleaning
12	18.07.2020	C-3 Bungalow	Terrace inspection for waterproofing work
		C-3 Bungalow	Inspection for patch work
		C-3 Bungalow	Inspection for grinite repairing
		B-3/12 staff colony	Area inspected for painting work
		B-3/12 staff colony	Area inspected for repairing
		Bldg 5	Housekeeping at terrace cleaning
		Bldg 7 terrace	Terrace cleaning
		G & J complex	Housekeeping
		C-3 Bungalow	Inspection for all structural issues
		C-3 Bungalow	Inspection for overhead tank waterproofing
		G & J complex	Housekeeping work
		Service centre building	Inspection for DC sir cabin for door opening issue
		Service centre building	Inspection for dampness issues
		Service centre building	Inspection for painting issues
		Service centre building	sofa installation at JDC sir cabin
		Service centre building	Inspection for toilet & bathroom fallen ceiling
		Service centre building	Inspection for slab leakage
		SDF 2	Tarpauline laying at terrace area on both sides
		SDF 4	Drainage pipe repairing
		SDF 4 G.F	Inspection for electrical box hanging were temporary fixed & tied properly with proper safety
		Bldg 3	Tarpauline laying at terrace
		B3/16	Inspection for renovation i.e. plumbing, grinite work, leakages, doors and windows
		B2/12	Inspection for renovation i.e. plumbing, grinite work, leakages, doors and windows
		B2/26	Inspection for renovation i.e. plumbing, grinite work, leakages, doors and windows
		A3/6	Inspection for renovation i.e. plumbing, grinite work, leakages, doors and windows



10

13	20.07.2020	SDF 3 Warehouse Bldg 6	Zestar jewellery for Tarpauline laying Warehouse cleaning with acid wash & rebit shifting Tarpauline laying at terrace
14	21.07.2020	SDF 6 B3 building staff colony SDF 4	Inspection for repairing work Inspection for leakage issue Lift pit leakage inspection
15	22.07.2020	JDC sir's cabin B2 bungalow B2 bungalow	Glass fittings repairing done Storm water line cleaning
16	23.07.2020	SDF 2 Unit no. 34 Service centre building	Make proper discharge for water flow Electrical issues at entrance lobby solved successfully
17	24.07.2020	Warehouse Service centre building	Cleaning at terrace at service centre building Cleaning at terrace at service centre building
18	25.07.2020	Warehouse	Warehouse cleaning and painting for office administration purpose
19	27.07.2020	SDF 3 SDF 6	Tarpauline laying at terrace area on both sides of terrace Pocket area inspection for terrace
20	28.07.2020	Bldg 5 terrace B2 colony	Terrace cleaning & housekeeping B-2 colony leakage inspection done
21	29.07.2020	Gate no.02	Security cabin inspection for renovation work & repairing work
22	30.07.2020	B2/24	Inspection for all structural issues like beam, slab, column
23	31.07.2020	A1/18	Inspection for all plumbing & electrical work



## BOHRA ENTERPRISES

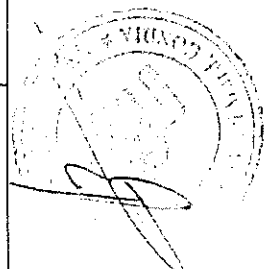
Site Name SEEPZ, ANDHERI EAST

## DAY TO DAY MAINTENANCE STATEMENT FOR MONTH OF AUGUST 2020

Sr. No	Date	Location	Description of work
		SDF 6	Inspection for external plumbing work
		SDF 6	Inspection for external side sewage line blockage
1	01.08.2020	Seepz primises	Inspection for speed breaker installation at necessary location and put EOW
		SDF 5	Inspection for external plumbing work which was damaged at elbow and put EOW for respective work
2	03.08.2020	Seepz staff colony	Inspection of B2/24 & A1/18 for repairing purpose
		SDF 5	Terrace inspection for profile sheet shed so as to make protection for duct and put EOW
		SDF 4	Inspection of plumbing lines and plastering work at back side plumbing duct and put EOW
3	04.08.2020	BFC 5th floor	Inspection of guest room number 1 tiling inspection for broken & damaged pieces
		BFC 5th floor	Inspection of guest room number 5 tiling & sanitary inspection.
		BFC 5th floor	Entrance lobby tiling inspection for broken condition and put EOW for respective work
4	05.08.2020	SDF 3	Inspection of unit 124 & 85 for leakage treatment
		SDF 3	Inspection of unit 96 for leakage treatment from external side
		SDF 4	Inspection of portscrap water leakage at unit 4 & make temporary tarpaulin work so that it wont be dangerous in future
6	06.08.2020	A-2/39 staff colony	Inspection for waterproofing work & Area inspected for repairing, sanitary work, carpentry work
		A-2/25 staff colony	Inspection for all structural issues & Area inspected for repairing, plumbing, electrical work
		A-1/16 staff colony	Area inspected for repairing, plumbing, electrical work, painting work
6	07.07.2020	SDF 1	Unit no 30 Jewel NTX inspected for passage electrical work and put EOW for respective work
		B-1/12	Inspection for repairing & sanitary work, carpentry work and put EOW for respective work
		A-2/39 staff colony	Inspection for electrical work and put EOW for respective work
		A-1/16 staff colony	Inspection for electrical work and put EOW for respective work
7	08.08.2020	DC bungalow	Inspection of bungalow from internal side for repairing work and carpentry work & sanitary work
		B-3/10 staff colony	Inspection for waterproofing work & Area inspected for repairing, sanitary work
8	10.08.2020	Gate no. 2 entrance	Potholes repairing at main gate no. 2 which causes easy & comfortable way to entry & exit for vehicle moment
		Warehouse	Warehouse cleaning with acid wash & rebit shifting
9	11.07.2020	B-1/9 staff colony	Inspection for repairing & sanitary work and put EOW for respective work
		JDC sir's cabin	Curtain track system repairing & servicing done
10	12.07.2020	SDF 3	Zestar jewellery for leakage inspection
		B2/26	Inspection for renovation i.e. plumbing & grinite work
11	13.07.2020	C5 bungalow	Inspection of bungalow from internal side for window granite work, carpentry work & repairing work
		B-2/22 staff colony	Inspection for electrical work & sanitary work and put EOW for respective work
		A-3/7 staff colony	Inspection for sanitary work and repairing work and put EOW for respective work
		A-3/17 staff colony	Inspection for waterproofing work & Area inspected for repairing work
12	14.07.2020	A-3/9 staff colony	Inspection for repairing, sanitary, carpentry work & repairing work and put EOW for respective work
		B-3/5 staff colony	Door latch inspection done at staff colony and put EOW for work
14	17.07.2020	B-3/12 staff colony	Area inspected for electrical work & sanitary work




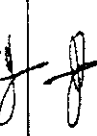
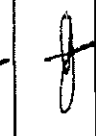
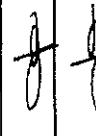
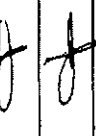
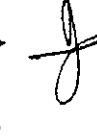
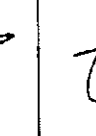
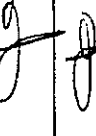
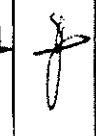
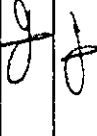
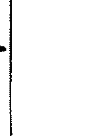


15	A-3/15 staff colony A-2/26 staff colony Gate no.3 entrance	18.07.2020	Inspection for electrical work, carpentry work and put EOW for respective work Water leakage issue solved by fixing fresh sanitary fitting Inspection of existing road pot holes & levelling as well as repairing done for smooth moment of vehicle accordingly so safety point of view
16	SDF 4 SDF 4 Service centre building	19.07.2020	Datamatics office visited for leakage regarding issues and inspect the respective area Drainage pipe inspection from back side area Second floor conference hall room watch fixing done
17	Seepz compound wall Service centre building	20.07.2020	Barbed wire fencing work at seepz compound wall periphery near about 3.5 Km in length for safety purpose First floor toilet gypsum ceiling removed so that the damaged ceiling will not harm to anyone in future and put the EOW for new gypsum ceiling work
18	Gate no. 2 entrance Gate no. 1 entrance	21.07.2020	Inspection of security cabin for repairing work, electrical work and plastering work and put EOW for respective work Inspection for electrical work, repairing work
19	SDF 3 Bldg 6 B-2/25 staff colony	22.07.2020	Zestar jewellery for Tarpauline laying for water logging issue at ground floor Tarpauline laying at terrace to have temporary solution for water blockage Inspection & repairs of bip cock for urgent basis to avoid wastage of surplus water
20	B-2 terrace Jewel NTX MIDC office SDF 1	24.08.2020	Inspection of building terrace because of seepage issues on down floor. Make repairing of two G.I. pipe joints so that proper supply of water can reach to each room without any obstruction Inspection of water seepage at unit no. 30 so that room will be free from moisture & water leakages Fixing of sliding bolt at first floor at toilet door for safety and better accessibility
21	Warehouse Seepz colony wellness centre B-2/25 staff colony	25.08.2020	Inspection of unit M/S fusion for toilet seepage and external wall plaster issues. Also inspection of rain water pipe which is missing need to do fresh feeding to avoid water seepage Wall demolition and cleaning done so that to make proper use of office by proper safety Proper scaffolding with proper slopes for discharging the water done at wellness centre to give solution for water leakage and water seepage inside the rooms
22	Gems & Jewellery M/S anchrcert B-1/2 staff colony B-2/21 staff colony B-1/14 staff colony	26.08.2020	Replacing new bip cock with fresh bip cock to avoid unnecessary wastage of water inside the toilet Inspection at complex 3 electric panel room and terrace inspection for water leakages Inspection of ETP drainage line to remove the water blockage to have the proper discharge of water Inspection of toilet chock up and repairing of kitchen bip cock Main door carpentry repairing work done so to provide easy access to enter inside the room
23	Office shifting Gate no. 3 terrace Gate no. 1 entrance foot path Gate no. 3 terrace	27.08.2020	Inspection for repairing, sanitary work & carpentry work Bohra enterprisese office material shifting from BFC 3rd floor to Central warehouse Inspection of terrace at gate no. 3 for leakage and seepage issue because of cracks in terrace Gate no. 1 public gate entrance road filling so that to provide easy accessibility Terrace tarpaulin laying at gate no. 3 so that to prevent water blockage and to give the proper discharge
24		28.08.2020	
25		29.08.2020	
26		31.08.2020	





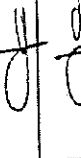




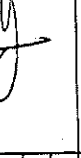





## BOHRA ENTERPRISES

SEEPZ, ANDHERI EAST

## DAY TO DAY MAINTENANCE STATEMENT FOR MONTH OF SEPTEMBER 2020

Site Name				Seepz Engineer Signature
Sr. No	Date	Location	Description of work	
1	01.09.2020	Gate no. 3 C-3 bungalow G & J complex	Terrace tarpauline laying at first floor front side Scaffolding preparation and laying done to prevent area from monsoon and divert flow of rain water Inspection of unit 19 & 22 for parapet wall leakage issues causing all exteriors walls	
2	02.09.2020	B1/1 staff colony C-3 bungalow	Repairing of main door to make easy move and finished properly Scaffolding preparation and laying for making waterflow streamline	
3	03.09.2020	Service centre building Service centre building Service centre building	Files shifting from service centre building to BFC building first floor Administration office ceiling removal done	
4	04.09.2020	Service centre building SDF 4	First floor MIDC office carpentry work at PC cabinet fixing File storing cabinet repairing and fixing done	
5	05.09.2020	Gems & Jewellery C-3 bungalow B-2/25 staff colony	Datamatics office visited for leakage regarding issues and inspect the respective area Inspection at complex 3 electric panel room and terrace inspection for water leakages Pipe grouting at terrace done so that water will not seep through terrace level Repairs of bip cock for urgent basis to avoid wastage of surplus water	
6	07.09.2020	SDF 3 B-2/25 staff colony	Zestar Jewellery for leakage inspection Replacing new bip cock with fresh bip cock to avoid unnecessary wastage of water inside the toilet	
7	08.09.2020	B-1/14 staff colony A-3/9 staff colony SDF 1	Inspection for repairing, sanitary, carpentry work & carpentry work. Inspection for repairing, sanitary, carpentry work & repairing work and put EOW for respective work Unit no 30 Jewel NTK inspected for passage electrical work and put EOW for respective work Debris removal of existing damaged ceiling room no. 6	
8	09.09.2020	Service centre building A-3/17 staff colony B-1/1 staff colony A-3/4 staff colony B-3/3 staff colony	Inspection for electrical work & sanitary work and put EOW for respective work Inspection for electrical work, carpentry work and put EOW for respective work Inspection of toilet chock up and repairing of kitchen bip cock Inspection for repairing, sanitary work & carpentry work.	
9	10.09.2020	Breaking and cleaning at RCC chajja at back side area Seepz colony wellness centre Service centre building Seepz colony wellness centre Seepz colony wellness centre Seepz colony wellness centre	Breaking and cleaning at RCC chajja at back side area Files shifting from service centre building to BFC building first floor Inspection for plumbing work of rain water pipe and waste water pipe and put EOW for respective work Back side plumbing, repairing done in G.I. pipe Breaking and cleaning at RCC chajja at back side area	
10	11.09.2020	C-3 bungalow SDF 6	Inspection of bungalow from external side for repairing work Back side inspection chamber inspected	
11	12.09.2020	C-3 bungalow DDC sir's cabin	External old RCC chajja breaking in all face Polishing and scrubbing of existing wall and painting of surface with POP and putty	
12	14.09.2020	DDC sir's cabin Seepz colony wellness centre DDC sir's cabin	Applying of primer and plastic paint 1st coat and 2nd coat at all walls in cabin Breaking and cleaning at RCC chajja at back side area wooden table repairing done and polishing of existing table wood with anti-corrosive painting	
13	15.09.2020	Area inspected for repairing, plumbing, electrical work, painting work A-1/16 staff colony	Area inspected for repairing, plumbing, electrical work, painting work	

14	16.09.2020	Service centre building Service centre building B-3 staff colony	Flush tank fixing at post office at bathroom all sanitary connections for better use Door repairing done at MIDC first floor Terrace plumbing leakage issue solved and inspected all line and put EOW for the same	
15	17.09.2020	Seepz staff colony SDF 3 B-3/5 staff colony	Inspection of B2/24 & A1/18 for repairing purpose Inspection of unit 96 for leakage treatment from external side Door latch inspection done at staff colony and put EOW for work	
16	18.09.2020	Service centre building Service centre building B-2 staff colony B-3 staff colony	Files shifting from service centre building to BFC building first floor Door repairing done at MIDC first floor and door latch fixing done Terrace overhead water tank leakages problem inspected put list for required material on urgent basis Back side PVC rain water pipe leakages problem inspected put list for required material on urgent basis	
17	19.09.2020	Service centre building Service centre building Service centre building	Files shifting from service centre building to BFC building first floor Ladies toilet commode seat cover fixing at ground floor Gents toilet commode seat cover fixing at ground floor	
18	21.09.2020	Service centre building Service centre building	Scaffolding preparation and laying done to prevent area from monsoon and divert flow of rain water Files shifting from service centre building to BFC building first floor	
19	22.09.2020	Service centre building Service centre building C-6 bungalow	Files shifting from service centre building to BFC building first floor Material and home appliances shifting from C-6 bungalow to D-1 bungalow Carpentry work at MIDC first floor like wooden cabinet platform making	
20	23.09.2020	Service centre building Service centre building C-6 bungalow C-6 bungalow C-6 bungalow	Carpentry work at MIDC first floor like wooden cabinet platform making Files shifting from service centre building to BFC building first floor Touch up work where surface is moistured and looks like seepage Checking of all electrical connections where there it is working or not	
21	24.09.2020	Service centre building Service centre building C-6 bungalow C-6 bungalow	Breaking of lossen area where part of area is totally moistured and found with seepage Files shifting from service centre building to BFC building first floor Breaking of lossen area where part of area is totally moistured and found with seepage Touch up work where surface is moistured and looks like seepage	
22	25.09.2020	Service centre building Service centre building Seepz staff colony C-6 bungalow C-6 bungalow BFC building	DDC sir's cabin carpentry work Files shifting from service centre building to BFC building first floor Pump room area pit excavation for checking whether pipe line is leakage or not Breaking of lossen area where part of area is totally moistured and found with seepage Touch up work where surface is moistured and looks like seepage	
23	26.09.2020	Service centre building Service centre building Service centre building Service centre building BFC building	Debris collection of unwanted material from basement area to service centre building back side Files shifting from service centre building to BFC building first floor Ladies toilet first floor connection pipe replaced because of leakage issue Gents toilet first floor connection pipe replaced because of leakage issue	
24	28.09.2020	Service centre building Service centre building Service centre building BFC building BFC building	Debris collection of unwanted material from basement area to service centre building back side Files shifting from service centre building to BFC building first floor PVC connector pipe replaced in Ladies toilet ground floor Keshav Jadhav sir's cabin door carpentry work done	
25	29.09.2020	Service centre building Service centre building C-6 bungalow Service centre building C-6 bungalow	Files shifting from service centre building to BFC building first floor Debris collection of unwanted material from basement area to service centre building back side Internal and external walls breaking of loosen area Ladies toilet jet spray hook fitting done Terrace breaking work for waterproofing treatment of whole terrace	

26	30-09-2020	Gate no. 1	Waste pipe leaking done wash basin in gent's toilet
		Service centre building	Files shifting from service centre building to BFC building first floor
		Service centre building	Main name plate fixing at DDC sir's cabin
		B-2/27 staff colony	Door repairing work at main door done
		C-6 bungalow	Internal and external walls breaking of loosen area
		C-6 bungalow	Terrace breaking work for waterproofing treatment of whole terrace.
			

## BOHRA ENTERPRISES

## SEEPZ, ANDHERI EAST

## DAY TO DAY MAINTENANCE STATEMENT FOR MONTH OF OCTOBER 2020

Site Name	DAY TO DAY MAINTENANCE STATEMENT FOR MONTH OF OCTOBER 2020		Seepz Engineer Signature
Sr. No	Date	Location	Description of work
1	01.09.2020	C-6 bungalow C-6 bungalow C-6 bungalow C-6 bungalow C-6 bungalow C-6 terrace	Internal and external walls breaking of loosen area Scrubbing of all area in hall, bedroom and master bedroom where paint is coming in proposed time Breaking of broken window marble of bedroom and master bedroom Preparation for terrace waterproofing like surface cleaning, joint treatment and butt making Scrubbing of all area in kitchen where paint is coming in proposed time surface preparation at terrace for waterproofing
2	03.09.2020	C-6 bungalow C-6 bungalow C-6 terrace	Checking of all electrical connections and replacement of wire cables where needed Breaking of all loosen area of hall where necessary and expose it till steel is visible surface preparation at terrace for waterproofing
3	05.09.2020	C-6 terrace C-6 bungalow C-6 bungalow C-6 bungalow C-6 bungalow C-6 bungalow C-6 bungalow	Nahani trap fixing at common toilet with proper levelling Making surface preparation for main DP in hall for electrical board fixing Marking and proper alignment for back side fencing wall excavation at C-6 bungalow started at staff colony Back side wall excavation at C-6 bungalow started at staff colony Common toilet dado breaking according to proposed sanitary fittings
4	06.09.2020	C-6 bungalow C-6 terrace B3/23 staff colony C-6 bungalow C-6 bungalow C-6 bungalow C-6 bungalow C-6 bungalow	Terrace waterproofing 1st coating of Polyalk WP waterproofing chemical Pillar cock changed in wash basin as there is major problems in existing fitting Applying of sunanda fixoprime steel rusticide on master bedroom window exposed steel Hall side plastering done where moistured surface found Back side wall excavation at C-6 bungalow started at staff colony Common toilet sanitary fittings applying according to the further work front
5	07.09.2020	C-6 bungalow C-6 bungalow C-6 bungalow C-6 bungalow C-6 bungalow C-6 bungalow C-6 bungalow C-6 bungalow C-6 bungalow	Main old electrical board removing in hall Applying of sunanda fixoprime steel rusticide on hall window exposed steel Terrace waterproofing 2nd coating of Polyalk WP waterproofing chemical Main distribution box fixing at hall with proper levelling and proper finishing Ring bell switch fixing at main door
6	08.09.2020	C-6 bungalow Service centre building C-6 bungalow C-6 bungalow C-6 bungalow C-6 bungalow	Curtain fixing at Mr. Chaudhary sir's cabin Back side wall excavation at C-6 bungalow started at staff colony Plastering at kitchen side wall done where wall was totally found in moistured condition External side walls breaking and applying waterproofing treatment with proper plastering and finishing Breaking of external R.C.C. chajja at back side C-6 bungalow
7	09.09.2020	C-6 bungalow B2/27 staff colony C-6 bungalow C-6 bungalow	Main door lock repaired Applying of POP and putti on bedroom side wall for making surface even and equal surfaces Common toilet tiles flooring at C-6

8	10.09.2020	C-6 bunglow	Applying of POP and putt on bedroom side wall for making surface even and equal
		C-6 bunglow	External side walls breaking and applying waterproofing treatment with proper plastering and finishing
9		C-6 bunglow	Common toilet and master bedroom tiles flooring at C-6
	11.09.2020	C-6 bunglow	Applying of POP and putt on bedroom side wall for making surface even and equal surfaces
		C-6 bunglow	External side back side R.C.C. chajja plastering with proper levelling anf finishing
		C-6 bunglow	Curing on all plastering work on daily basis
		C-6 bunglow	Kitchen aluminium framing work as cutting as per measurements and making proper levelling
	12.10.2020	C-6 bunglow	External side back side R.C.C. chajja plastering with proper levelling anf finishing
10		C-6 bunglow	Inspection of building like condition of beam, column, slab and other electrical issues
		SDF 3	Old bedroom window marble removed and new marble fixing at bedroom of two windows
		C-6 bunglow	Common toilet and master bedroom tiles flooring at C-6
		C-6 bunglow	Common fittings in kitchen done
	13.10.2020	C-6 bunglow	Electrical side back side R.C.C. chajja plastering with proper levelling anf finishing
		C-6 bunglow	External side existing green marble removing
		C-6 bunglow	Hall side area electrical work in done
		C-6 bunglow	Hall side area electrical work in done
		C-6 bunglow	Toilet dado remaining work in progress as per further work front
	14.10.2020	C-6 bunglow	Removing of existing kitchen doors for framing and better finishing
		C-6 bunglow	Hall side window polyalk fixoprime applying for waterproofing purpose
11		C-6 bunglow	Bedroom POP and putt applying in progress
		C-6 bunglow	Main hall electrical wiring connection fitting in progress
		C-6 bunglow	Nahani trap jali fixing at coomon toilet bathroom at bunglow
	15.10.2020	C-6 bunglow	Main door carpentry work and giving proper finishing as well as levelling
		C-6 bunglow	back side inspection chamber construction in progress
		C-6 bunglow	Back side foor framing fixing done
		C-6 bunglow	Rain water pipe installation at back side
		C-6 bunglow	Bedroom ceiling patch up work done with proper plastering
	16.10.2020	C-6 bunglow	Common toilet door frame fixing done
		C-6 bunglow	Bulcket fitting doneat main door entrance side area
		C-6 bunglow	Man hole external plastering with proper height extention done
		C-6 bunglow	Main BD box door cover fixing done
		C-6 bunglow	Main hole external plastering purpose at back side and front side of the bunglow
	17.10.2020	C-6 bunglow	MS grill removing for plastering purpose at back side and front side of the bunglow
		C-6 bunglow	Man hole external plastering with proper height extention done
		Gate no. 1	3 inches G.I. pipe line inlet for incoming water repaired and 3 inches union double nipple fixing done
12		C-6 bunglow	Ply cutting for carpentry work at bunglow
		C-6 bunglow	Master bedroom toilet ceiling carpentry work frame fixed with application of sumica also
	18.10.2020	DC sir's bunglow	Hall and master bedroom POP and putt applying in progress
		C-6 bunglow	Master bedroom toilet ceiling plyfixed with application of sumica
		C-6 bunglow	cable from metre cabin to C-6 bunglow hall DB fixing done
		C-6 bunglow	Plumbing line from over head tank to inside the house repaired
13	19.10.2020	DC sir's bunglow	Bathroom wash basin leakage traced and repaired
		DC sir's bunglow	Aluminium frame section for kitchen doors raming in progress
		C-6 bunglow	
		C-6 bunglow	







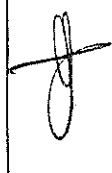
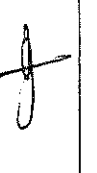
24	27.10.2020	Gate no. 03	2 Ceiling fan fixing at main entrance at gate no. 03	
		B3/24 staff colony	Plumbing work at toilet done	
25	28.10.2020	DC sir's bungalow	Master bedroom toilet square protection box making in progress	
		DC sir's bungalow	All windows locking system changing done	
		DC sir's bungalow	Deep cleaning at hall, bedroom, kitchen done	
		B1/11 staff colony	Plumbing work like flush tank fixing and tiling flooring done	
		A2/39 staff colony	Bib cock changed	
		A2/44 staff colony	Basin pillar cock changed	
		A2/44 staff colony	Sink cock feeting done	
		DC sir's bungalow	Glass shelf fixing at hall	
		A2/44 staff colony	Plumbing work at toilet G.i. pipe done	
		B1/11 staff colony	Plumbing work at toilet G.i. pipe done	
26	29.10.2020	B2/3 staff colony	Basin pillar cock changed	
		B3/24 staff colony	Plumbing work at toilet done	
		B-2/25 staff colony	Repairs of bip cock for urgent basis to avoid wastage of surplus water	
		B-3/5 staff colony	Door latch repairing done	
27	31.10.2020			









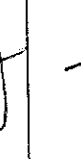







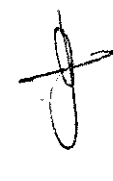



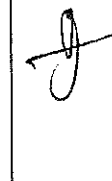
## BOHRA ENTERPRISES

SEEPZ, ANDHERI EAST

## DAY TO DAY MAINTENANCE STATEMENT FOR MONTH OF NOVEMBER 2020

Site Name	DAY TO DAY MAINTENANCE STATEMENT FOR MONTH OF NOVEMBER 2020			Seepz Engineer Signature
Sr. No	Date	Location	Description of work	
1	02.11.2020	Gate no. 1	Security cabin common toilet blockage repaired	
		Gate no. 1	Outside plumbing line blockage solved	
		Gate no. 1	Nahanl trap blockage cleared at gate no. 1 common bathroom	
		Service centre building	Drawer repairing done at Seepz engineer's cabin	
		Gate no. 1	Security cabin common toilet flush tank repaired	
2	03.11.2020	B2/21 staff colony	Main door carpentry repairing work done	
		Fire brigade office	All electrical wiring work done at office cabin	
		Service centre building	C-4 cabin chair repairing done	
		Fire brigade office	Cabin tubelight and holder change done	
		A3/18 staff colony	Scrubbing on all walls including hall, bedroom and kitchen	
		A3/18 staff colony	Kitchen door making and making in progress	
		A1/1 staff colony	Main door carpentry repairing work done	
		A3/18 staff colony	Hall POP touch up in progress at hall, bedroom	
		A1/11 staff colony	Main door carpentry repairing work done	
		Fire brigade office	Scrubbing on all walls at office cabin	
3	04.11.2020	A3/18 staff colony	Painting work at hall, bedroom and kitchen	
		Staff colony gate no. 1	Brass boll wall fitting work done	
		Staff colony gate no. 1	CPVC pipe fitting work done at gate no. 1	
		B1/11 staff colony	Bedroom, kitchen and hall door repairing done	
		C-6 bungalow	Brick work at C-6 bungalow back side area	
4	05.11.2020	A3/18 staff colony	Kitchen side area painting work in progress	
		A3/18 staff colony	Drawer repairing work at colony area	
		A3/18 staff colony	Hall distemper painting final coating done	
		A3/18 staff colony	Two nos drawer repairing done	
		B1 building	Terrace overflow tank plumbing work in progress	
5	06.11.2020	B1 building	Terrace overflow tank plumbing work installation done	
		Fire brigade office	Electrical fittings fixing done at fire brigade office cabin	
		B2 building	Terrace overflow G.I. pipe line tank plumbing work in progress	
		Fire brigade office	Cabin distemper painting coating in progress	
		B2 building	Terrace plumbing existing pipe cutting done at terrace	
6	07.11.2020	C-6 bungalow	Curing on daily basis at back side C-6 bungalow brick work	
		Service centre building	Electric metre room cabin carpentry work done	
		A3/1st floor	Outside waste water pipe water leakage problem solved	

7	09.11.2020	C-6 bunglow A3 building C-6 bunglow C-6 bunglow C-6 bunglow Service centre building C-6 bunglow	Brick work at C-6 bunglow back side area levelling work Outside pipe leakage problem solved from G.F. to 3rd floor Basin cock repaired at common area lobby Bunglow back side area rain water pipe fixing work done DDC bunglow master bedroom fitting done Electrical fittings with casing capping done inside the bunglow Chaudhary sir's cabin door closer repaired Brick work at C-6 bunglow back side area levelling work Painting work in all cabin walls done Curing on daily basis at back side C-6 bunglow brick work Service centre ground floor care taker room carpentry work done Plumbing issue solved at third floor outside area by man lifting pully Brick work at C-6 bunglow back side area levelling work Outside common area kitchen outlet PVC pipe line fixing Table door fitting at fire brigade office at gate no. 3 main gate Outside area kitchen outlet PVC work Kitchen waste water line fixing done	
8	10.11.2020	Fire brigade office C-6 bunglow Service centre building A3/ Third floor C-6 bunglow B3 building Fire brigade office B3 building C-6 bunglow	Waste pipe and pillar cock fixing done Curing on daily basis at back side C-6 bunglow brick work Security cabin toilet area patch up work done with proper finishing Outside area plumbing work at A2 building in progress Curing on daily basis at back side C-6 bunglow brick work Portable security cabin transferred from one location to another location Water tank repairing at garden side area because of leakages issues Pillar cock replacement done toilet side kitchen area Digital wall clock repaired and fixed at cabin area Back side bunglow area ramming work in progress Fixing of bib cock at kitchen wash basin area Ground floor toilet door fitting done in proper way Geezer fitting at master bedroom at C-6 bunglow Back side bunglow area ramming work in progress Master bedroom bed fixing done as per given drawing Main door side plant brick work done with proper finishing Two in one bib cock and jet spray fitting done Back side area p.c.c work in progress Main gate switch repairing done with proper safety Pillar cock replacement done toilet side kitchen area Rainwater pipe fixing in progress at back side man hole chamber area Carpentry work at master bedroom area work in progress Back side area p.c.c work in progress Rainwater pipe fixing in progress at back side man hole chamber area	
9	11.11.2020	Service centre building		
10	12.11.2020	Gate no. 1 C-6 bunglow Gate no. 1 A2 building C-6 bunglow Staff colony gate no. 1 DC sir's bunglow B3/10 staff colony Fire brigade office C-6 bunglow A3/16 staff colony Service centre building C-6 bunglow C-6 bunglow C-6 bunglow C-6 bunglow A2/44 staff colony C-6 bunglow Gate no. 3 A2/44 staff colony C-6 bunglow C-6 bunglow C-6 bunglow		
11	13.11.2020			
12	16.11.2020			
13	17.11.2020			
14	18.11.2020			
15	19.11.2020			
16	20.11.2020			










17	C-6 bunglow C-5 bunglow C-6 bunglow Debris storage area C-6 bunglow Service centre building C-6 bunglow AZ/30 staff colony C-6 bunglow C-6 bunglow C-6 bunglow Service centre building C-6 bunglow C-6 bunglow C-6 bunglow B1/11 staff colony C-5 bunglow A1 building Service centre building C-6 bunglow A1 building C-6 bunglow AZ/42 staff colony SDF 4 B-1/12 Service centre building B3 building A1 building C-6 bunglow C-6 bunglow B3/23 staff colony Service centre building Service centre building Service centre building B1 building	21.11.2020        23.11.2020      24.11.2020    25.11.2020     26.11.2020     27.11.2020     28.11.2020   30.11.2020	Carpentary work at master bedroom area work in progress Back side bunglow area levelling and backfilling in progress Curing on daily basis at back side C-6 bunglow brick work Gas pipe line work repairing work in progress Rainwater pipe fixing in progress at back side man hole chamber area Drinking water side area broken grinite removing done Rainwater pipe fixing in progress at back side man hole chamber area Inspection for external side sewage line blockage Curing on daily basis at back side C-6 bunglow brick work C4 to C6 rain water pipe fitting 4" PVC (Y) 2 nos fixing done Carpentary work at master bedroom area work in progress Outside G.I. line plumbing work done Ramming at C-5 and C-4 side bunglow Carpentary work at master bedroom area work in progress Rainwater pipe fixing in progress at back side man hole chamber area Plumbing issue solved at third floor outside area by man lifting pully C-5 bunglow rain water pipe line under ground work in progress Metre cabin fixing at building entrance lobby side area Outside canteen G.I. line plumbing work done Scrubbing at outer side of walls of all three side face of bunglow Metre cabin room repairing work in progress Ramming at C-5 and C-4 side bunglow Toilet leakages problem solved Inspection of plumbing lines and plastering work at back side plumbing duct Inspection for repairing & sanitary work, carpentary work Ladies toilet jet spray hook fitting done Inspection of building like condition of beam, column, slab and other electrical issues Metre box cabin at main entrance lobby net fixing at doors in progress Ramming at C-5 and C-4 side bunglow Curing on daily basis at back side C-6 bunglow brick work Pillar cock changed in wash basin as there is major problems in existing fitting Canteen side area tiling work done 1st floor ladies toilet basin blockage removing done Ladies toilet basin pillar cock repairing done G.I. overflow line open area side work in progress	        
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## BOHRA ENTERPRISES











SEEPZ, ANDHERI EAST





## DAY TO DAY MAINTENANCE STATEMENT FOR MONTH OF DECEMBER 2020

Site Name

Sr. No	Date	Location	Description of work	Seepz Engineer Signature
1	1.12.2020	A1 Building C-4,5,6	Carpenter Work : Ground floor Electrical meter Door Repairing work Masonry work : Compound Wall Brick work is done	
2	2.12.2020	B-2 C-4,5,6 A-1 B1-11	Plumbing Work: Terrace Over Flow GI Pipe Repairing and Change the New pipe Line Work Masonry Work : Boundry Wall Brick Work Carpenter Work : Electric Meter Area Door Repairing work.	
3	3.12.2020	DDC Bungalow Service Center A2-42 B1-5 B2-21	Plumbing Work: Bathroom Pipe Repairing and Angle Cock fitting Work, Geaser Pipe line fixing work Carpenter Work : Gate Tower Bolt Fixing work, Black Board Fixing Work, Door Repairing Work Masonry Work : Chamber Brick work behind the service center Masonry Work : W/C Repairing Work Carpenter Work : Door Repairing work	
4	4.12.2020	A1	Masonry Work : Inner Damaged Plastering Area Repairing work. Carpenter Work : Electrical Meter Door Fixing work in Ground Floor Plumbing Work : Terrace Over Flow Pipe Line Repairing Work, Tank Gate Valve Repairing Work, Union & Cupling fixing Work, B3 Terrace Area Tank Out Let GI Line Repairing work.	
5	05.12.2020	B2, B3 C1 Bungalow A1, Service Center C-4,5,6	Plumbing Work : Terrace Over Flow Pipe Line Repairing Work, Carpenter Work : Electrical Meter Door Fixing work in Ground Floor, Steps Waist Slab Covering Work Masonry Work : Compound Wall Brick work	
6	07.12.2020	C4 Bungalow, Gate No.3 Gate No.3	Plumbing Work : Waste line pipe repairing work; Water Tank Fixing Work in Gate No.3 Masonry work : Brick work and plastering Work for Tank Bed. Masonry Work : Brick work for Bed. In Electrical meter area to save from rain water, Cable wire Gap covered work in Staircase Landing area.	
8	08.12.2020	A1 B2 A1 B2	Plumbing Work : Terrace Tank over flow Upvc 1 inch pipe fitting work Masonry Work : Cable wire Gap Covering work in Staircase landing Plumbing Work : Outer Waste line pipe Repairing Work Electrical Work : Inverter Fixing Work	
9	9.12.2020	C-4,5,6 C-4,5,6 B2	Masonry work : Compound Wall Brick work, Linetl beam concrete work Masonry Work : Compound Wall Brick Work and Lintel Concrete work Plumbing Work : Outer Waste line pipe Repairing Work	
10	10.12.2020	Service Center, Bank C-4,5,6 B3-5	Plumbing Work : Ladies Toilet W/C Seat Cover Repairing Work and Jet Spray fixing work, Gents Toilet Urinal Chock up repairing work, Bank Ladies toilet Jet spray repairing work. Flush tank repairing work Masonry Work : Compound Wall Brick Work Painting Work : inner all area painting work started	

11	11.12.2020	B2-2	Plumbing Work : Excavation for waste line pipe repairing work, Tank Gate Valve and fitting work done	
12	12.12.2020	C-4,5,6 Service Center A1-12	Masonry work : Boundry Wall Brick Work Carpenter Work : Cable Chamber Covering work in the electrical room, Ground floor Gents toilet Door repairing work. Cabin Door Handle and stopper fixing work done Geaser fitting work including pipe fitting, angle cock and bib cock fixing work.	
13	15.10.2020	C-4,5,6 C-4,5,6 Fire Station D-2 Bungalow D-2 Bungalow	Carpenter work : Centering work for the lintel concrete Masonry Work: Compound Wall Brick Work Upto Lintel Level, Concreting Work. Electrical Work : Wire Checking And Light Fixing Work Plumbing Work : Outer pipe line Connection work. Painting Work : inner all area wall painting work	
14	16.12.2020	Service Center , Gate No.1 Service center C-4,5,6 D-2 Bungalow	Carpenter Work : Cable Chamber top Cover fixing Work, Gate No. 1 Ladies toilet Door Repairing work Plumbing Work : Ground Floor Gents Toilet Health Faucet leakage repairing Work Masonry Work : Compound Wall Concreting Work, Inner Plastering Work Started Painting Work : Painting Work in Hall, Bed room walls	

15	D-2 Bungalow, C4 C-4,5,6 A2-36 D-2 Bungalow D-2 Bungalow D-2 Bungalow A1-19, D-2 Bungalow D-2 Bungalow D-2 Bungalow C-4,5,6 Seepz-	17.10.2020 18.12.2020	Plumbing Work : D-2 Bungalow Over Tank Cleaning, C-4 Bungalow Bathroom Angle Cock Repairing Work Masonry Work : Compound Wall inner Plastering work Masonry Work : Bathroom Flooring Work Plumbing Work : Over tank cleaned and pipe line checking by filling the water Painting Work : Inner Wall Painting work Carpenter Work : Main Door Lock fitting work Carpenter Work : Mosquito Net frame fixing work, Bed Room Cot Assembling and fixing work Painting Work : Fall Ceiling Putty and pop applying work Plumbing work : Bed room Toilet Flush tank Repairing work Masonry work : Compound Wall Inner Plastering work All Damaged old Speed Breakers Material Removing work Painting Work : Bed room and Hall painting work. Masonry Work : Compound Wall inner Plastering work Carpenter work : Main door Tower Bolt fixing work, Bed room Cot fixing work Plumbing Work : Cutting and chipping work for Western W/C fitting All Damaged old Speed Breakers Material Removing work	         
16	D-2 Bungalow C-4,5,6 A1-19, A2-42 C-4,5,6 B1-2 Seepz-	19.12.2020 20.12.2020	Plumbing Work : Western W/c fixing work, pipin work, clamp fitting work, Outer Waste line piping work Painting work : Fall Ceiling Painting work Carpenter work : All windows and Llower area covered by Mosquito Net , Door and kitchen table door Hinges Fixing work in A2-42 Masonry work : Inner and outer plastering work for compound wall	
17	B1-2 D-2 Bungalow A1-19, A2-42 C-4,5,6 B1-2 C-4,5,6 D-2 Bungalow B1-2 B1-2 C-4,5,6	21.12.2020 22.12.2020 23.12.2020	Plumbing Work : flush tank fixing work, angle cock jet spray fitting work, floor Waste water Nahni trap fixing work Masonry work : Compound wall Outer Plastering work Painting Work : Fall Ceiling painting work Plumbing Work : Bathroom Upvc Pipe repairing work, Removed the indian W/C. Masonry Work : Bathroom Flooring work ( Tiles flooring Work in indian W/c area) Masonry Work : Compound Wall Outer Plastering work	
18	Gate No.1 C-4,5,6 B1-2	24.12.2020	Carpenter Work : Checking Room pvc Door Repairing work done. Masonry work : Compound Wall Outer Area plastering work done Plumbing Work : flooring and Wall mounted W/C work Completed	
19	C6 Bungalow SDF-5 C-4,5,6 C-4,5,6 C6 Bungalow SDF-5	25.12.2020 26.10.2020	Electrical Work : Socket and Switch box Repairing work Masonry Work : Scaffolding work for Removing Existing Damaged Rcc grill. Masonry Work : Brick work and plastering Work for Waste water flowing area ( outer Tape Point) Soil Levelling work in front C-4,5,6 Electrical Work : Changed the New Socket and Switch Box Masonry Work : Scaffolding work for Removing Existing Damaged Rcc grill.	

25	28.12.2020	B3-3 SDF-5	Plumbing Work : Bathroom GI pipe repairing work done. Masonry Work : Scaffolding work for Removing Existing Damaged Rcc grill. RCC Grill Breaking work also Started.	
26	29.12.2020	SDF-5 Gem & Jewellery-2 Back Side Fire Station	Masonry Work : Breaking the Damaged Existing Rcc grills from the 4th floor Plumbing Work : Avi-Plast Blo Gas GI Pipe Line Repairing Work is done Painting Work : Main Entrance Grill Gate Painting work	
27	30.12.2020	Fire Station SDF-5 Gem & Jewellery-2 Back Side	Painting Work : Grill Gate Painting work is done in Back side Gate Masonry Work : Breaking the Damaged Existing Rcc grills work Plumbing Work : Avi-Plast Blo Gas GI Pipe Line Repairing Work	
28	31.12.2020	C-1 Bungalow B1-1 BFC-Second Floor B1-2 C-6 Bungalow C-4,5,6 C-4 Bungalow	Plumbing Work : Outer GI Pipe Line Repairing work is done Painting Work : Hall, bed room, kitchen Wall Scrabed for the Painting work Plumbing Work : Second Floor Gents Toilet's Health Faucet Changed ( Jet Spray) Carpenter work : Window's Door Repairing work, Hinges fixed work Masonry Work : Brick Work for the washing area Soil Levelling infront of C-4,5,6 Plumbing Work : Toilet's Jet Spray Repairing work( New Changed)	

**SEEPZ SPECIAL ECONOMIC ZONE**

**ANDHERI (EAST), MUMBAI.**

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**TABLE AGENDA FOR THE 43<sup>rd</sup> MEETING OF THE**  
**SEEPZ SPECIAL ECONOMIC ZONE AUTHORITY**

**VENUE** : Through video conferencing on Webex application.

**DATE** : 12<sup>th</sup> January, 2021

**TIME** : 11.30 A.M.

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SEEPZ SPECIAL ECONOMIC ZONE AUTHORITY  
GOVERNMENT OF INDIA  
MINISTRY OF COMMERCE & INDUSTRY  
MUMBAI

INDEX

Agenda Item No.	Subject
Table Agenda Item No. 1	Proposal for reduction of labourers of M/s. Bohra Enterprises.

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**SEEPZ SEZ AUTHORITY**  
**SEEPZ-SPECIAL ECONOMIC ZONE, Govt. OF INDIA**  
**MINISTRY OF COMMERCE & INDUSTRY**  
**MUMBAI**

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**TABLE AGENDA ITEM NO. 01**

**A) Proposal :**

Proposal for reduction of labourers of M/s. Bohra Enterprises.

**B) Specific Issue on which decision of Authority is required :**

Approval of reduction of labourers of M/s. Bohra Enterprises

**C) Relevant provision of SEZ Act, 2005 & Rules :**

Section 34 of the SEZ Act, 2005 and proviso of Rule 7 (1) of the SEZ Authority Rules 2009.

**D) Other Information :**

The AMC for civil work viz. day to day maintenance was awarded to M/s. NFCD for the year 2018-19 on 18.03.2018 in Rs. 78,20,250/- per year and extended on 16.04.2019 till finalization of the new agency.

However, the Authority in its 37<sup>th</sup> Authority meeting held on 24.10.2019, held the view to terminate the services of the existing contractor viz. M/s. NFCD w.e.f. 30.11.2019. Accordingly a letter was issued on 21.11.2019 conveying the termination of the contract.

In the meanwhile, most of the units had raised issues related to the leakages in the building. Hence, Authority had decided to float a tender for day to day maintenance on labour cost basis.

Subsequently, in its 40th Authority Meeting held on 12.06.2020, the proposal was approved for award the contract to M/s. Bohra Enterprise @ 3,68,921/- per month with a strength of (1) Supervisor (3) Manson, (1) Carpenter, (1) Electrician, (1) Plumber, (1) Painter and (5) semi skilled helpers to assist them and (4) unskilled

sweepers for cleaning the sewer line chock up and any other similar work with their own tools and equipments, vide work order no. SEEPZ-SEZ:Estate:RQ-NRQ:220:2017-18:Vol-I:07405 dt. 03.07.20 and also subject to condition that the additional requirement of employees will be based on the work and prior approval of the Competent Authority for the specified work.

As per the work order, a procedure has been laid and accordingly Estimate of Works (EOW) is obtained from the Committee Members of respective buildings and submitted to the Competent Authority for administrative and financial approvals. On approvals either the material is purchased through GeM portal and if not available on GeM or declined by GeM, then through the Purchase Committee in conformity of Rules/provisions of GFR 2017.

It is now noticed that EOWs submitted by the Members of the Committee are time consuming process and work is delayed and the desired results are not achieving the goal and major repairs in SDF and G&J cannot be attended by such contractor in such a manner.

Presently, Authority is in process of floating a tender for inviting quotations from Govt./PSUs i.e. NBCC, MIDC, CPWD etc. which would undertake the major repair works like retrofitting/seepage etc. In anticipation of finalization of tender and appointment of new agency for major works, it is presumed that the labourers engaged by M/s. Bohra Enterprises will required to be reduced.

Since at present SEEPZ SEZ Authority does not have any major agency like MIDC as the Special Planning Authority to carry out the major/minor work, therefore, it is felt that inspite of appointment of new agency, minimal labourers of M/s. Bohra Enterprises i.e. one carpenter, one painter, one plumber, one mason and two helpers will be required to carry out the minor work of quarters and if required in SDFs & G & J Bldgs. for emergency work .

As regards electrical work, the services may be taken from the existing agency viz. M/s. Interlight who are maintaining and repairing the High Mast, Flood Light of the Zone and Quarters presently.

It is proposed that minor work may be carried out through day to day maintenance i.e. painting/carpentry, plumbing, & masonry works for which maximum value should not exceed more than Rs. 50,000/- on each occasion.

The reason for reduction is that on appointment of new agency for major work, they would deploy their contractor and laboureres and hence payment to both the agency would increase the cost of Authority.

Hence, in order to minimize/reduce the manpower and cost of M/s. Bohra Entrps., the minimum labour cost would amount to as follows and may be considered:

Sl No	Description	Quantity (No)	Rate per month (Rs)
1	Mason	1	23025.56
2	Carpenter	1	23025.56
3	Plumber	1	23025.56
4	Painter	1	23025.56
5	Unskilled Helpers	2	38620.32
	<b>Total</b>	<b>6</b>	<b>130722.56</b>

Further if in case of any emergency work in the SEEPZ Service Centre Bldg. or in quarters, the EOW will be prepared by the Engineer with the approval of Maintenance Committee.

In view of the above, it is also to mention that Unitholders are no longer complaining since the past few months as it appears that major work are being taken care of. However the pace of work is not upto the optimal level. Also on reduction of the labourers, Authority will ensure that the minimal labourers will be utilized to the optimum level.

The reduction in the sanctioned strength would help the Authority to the miniature cost of Rs. 1,30,723/- per month against the work order of Rs. 3,68,921/- per month.

Also for any urgent work if extra manpower is required to execute the work, Estate Manager may be empowered to arrange the number of extra helpers for the work. Further for the said purpose and to meet the expenditure on urgent nature on exigency an imprest advance of Rs. 20,000/- may be sanctioned to Estate Manager for immediate usage.

**E) Recommendation :**

The proposal for reduction of labourers of M/s. Bohra Enterprises is placed before the Authority for consideration.

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SEEPZ SPECIAL ECONOMIC ZONE AUTHORITY  
SEEPZ SPECIAL ECONOMIC ZONE AUTHORITY  
SEEPZ SEZ OFFICE BUILDING SURFLOOR SEEPZ SEZ  
ANDHERI (E) MUMBAI - 400010

No. SEEPZ-SEZ/ESTATE/RQ-NRO/220/2017-18/Vol-I/07405

Date 3/07/2020

To  
M/s. Rohra Enterprises,  
Shop No. 3, Ground Floor,  
Plot No. 53, Ahmed Dawood Building,  
Ramsheth Naik Road,  
Mhathar Pakhadi, Mazgaon,  
Mumbai - 400010

*Hussain Hashim Durrani*  
9158352000  
6/7/2020

Sub: Work Order for Annual maintenance (day to day civil / electrical / plumbing / carpentry / painting works) for all the buildings @ SEEPZ premises as well as SEEPZ staff colony". [Building situated in SEEPZ-SEZ, Andheri (E), Mumbai]

Please refer to your quotation for Annual maintenance (day to day civil / electrical / plumbing / carpentry / painting works) for all the buildings @ SEEPZ premises as well as SEEPZ staff colony". [Building situated in SEEPZ-SEZ, Andheri (E), Mumbai] in response to the NIT dated 11.05.2020 issued in this behalf.

Sr. No.	Name of Work	Quotation
1.	Annual maintenance (day to day civil / electrical / plumbing / carpentry / painting works) for all the buildings @ SEEPZ premises as well as SEEPZ staff colony". [Building situated in SEEPZ-SEZ, Andheri (E), Mumbai]	Rs. 3,68,921/- (on monthly basis)

2. In this connection, this is to inform you that have qualified as the successful bidder in the tender process for the above mentioned work and your quotation has been approved by the Competent Authority on following terms and conditions:-

- The remuneration for day to day maintenance @ Rs. 3,68,921/- is on monthly basis (for fixed employees and for additional employees payment will be made based on the requirement and the rates quoted).
- Agency shall provide staff, as mentioned in Annexure-II of tender notice i.e. Supervisor (one), Mason (three), Carpenter (one), Electrician (one), Plumber (one), Painter (one) and 5 Semi Skilled Helpers to assist them and 4 unskilled sweepers for cleaning of sewer line chock up and any other similar work alongwith the tools and equipments to work with.

Page 1 of 5

Chairperson 28290856

Secretary 28294770

Member (Estate) 28294770

Phone / Fax : 28294770 / 28291764

E-mail : dcseepz-mah@nic

Website : www.seepz.gov.in

संयुक्त विद्यमान आर्थिक क्षेत्र प्राधिकरण के कार्यालय - मुंबई

- (c) Agency shall ensure arrangements of additional staff within one day in order to complete any work assigned to them which is beyond the capacity of regular persons posted only on prior intimation and approval of the Committee formed by the Authority for the specified work.
- (d) All above staff shall remain stationed in SEEPZ-SEZ, at a designated place, every day, from Monday to Saturday from 10 am to 6 pm and available on a phone call and shall also attend any work assigned to them by any team/officials through SEEPZ Facilitation Module.
- (e) The agency shall conduct all types of works regarding the Zone/Residential Complex including the common area like footpath, surrounding of buildings, office area, Gates, Garden etc. The Supervisor/Agency shall make an estimate of number of persons to be employed for a particular work and quantity & quality of the material to be utilized in that work and shall get Committee's approval before purchasing/procuring such material and employing such number of persons. It will be duty of the supervisor/agency to take photograph of every work to be done for pre and post stages of the work and to submit / upload on daily basis, besides submitting monthly bills with approval of Committee for reimbursement of the amount.
- (f) If, for the particular work, the additional man power is required, the agency shall make arrangement for the same for which additional /extra rate will be paid by the SEEPZ authority, as per the rates quoted by you in this behalf, subject to the prior intimation and approval of the committee formed by the SEEPZ-SEZ authority for this specific work.
- (g) Any delay of more than two days in attending any assigned work, the agency shall be penalized Rs. 500/- per day for the number of delayed days. Agency shall be responsible to clear all the debris/wastages arising during the assigned work and shall remove the same from the SEEPZ-SEZ by following all the Rules and Regulations of the existing Local Bodies. Cost for such clearances shall be borne by the agency alone. The Agency shall provide uniform to the employees working inside the SEEPZ-SEZ carrying the Name of the agency, so that the said employees are easily identified by anyone.
- (h) The agency shall execute all the required jobs through the staff deployed.
- (i) The selected agency shall be financial sound and shall be well capable to monitor all required civil as well as electrical works in the SEEPZ premises & SEEPZ staff quarters.
- (j) The temporary arrangement for allotment of office space to the agency will be done by the SEEPZ authority at suitable location in the SEEPZ premises, till the validation of tender period @ free of cost, along with the PC & printer.
- (k) The intercom facility at the office space will be provided by the SEEPZ authority.
- (l) The agency has to engage the certain qualified staff as mentioned in the financial bid.
- (m) The required material for execution of specified work shall be purchased by Authority *strictly as per GFR. Only those materials which are not available of*

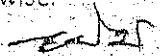
*GenM will be allowed to be purchased through the agency subject to approval of the Concerned Committee.*

- (n) The agency should maintain a stock register and make proper entries of all the materials purchased to be produced at the time of release of payment
  - (o) The re-imbusement of the material purchased by the agency will be done by the SEEPZ authority on monthly basis as per the recommendation of committee, after assessment on site and depending on usage.
  - (p) Bill will be paid on monthly basis as per the recommendation of committee.
3. The safety of labour is the sole responsibility of the successful agency. The agency has to follow the time to time instructions of the officers of SEEPZ-SEZ authority while executing the work. They will have to follow the security procedure of SEEPZ-SEZ authority, and also abide by all the rules and regulations pertaining to Labour Laws, payment of wages, safety of workmen etc.
  4. The successful agency should conduct the police verification of their authorized employees before entry into the SEEPZ-SEZ premises and the same should be made available to the office as and when required and demanded by the Estate Manager, SEEPZ-SEZ Authority.
  5. The successful agency shall complete the work within the stipulated completion date as decided by the respective committee, failing which the penalty of Rs. 500/- per day shall be imposed.
  6. The agency shall carry out their work as per the scope of work failing which the same will be treated as breach of contract and in that case the SEEPZ-SEZ Authority will have the right to cancel / terminate the contract without assigning any reason and Security Deposit amount will be forfeited. No representation will be entertained in this regard.
  7. The agency shall ensure to keep the surrounding of the work area neat and tidy in accordance with the guidelines provided by SEEPZ-SEZ Authority to meet the requirement of "Swatchh Bharat Abhiyan" campaign. Necessary measures shall be taken to avoid foul smell in the surroundings.
  8. The successful bidder shall keep First Aid Kit at site.
  9. The SEEPZ-SEZ Authority shall not be responsible for payment of wages and / or any other emoluments to the workers / employees of the agency, so deployed. The agency shall at all time keep the authority indemnified against any claim from its workers / employees in this regard. The agency is solely responsible for making statutory compliances with Govt. in respect of deployed manpower by them in work.






10. Any loss / damage sustained to the SEEPZ-SEZ Authority due to any act or omission on the part of the agency or its workers / employees, will have to be made good to the SEEPZ-SEZ Authority by the agency.
11. The agency and its workers / employees shall comply with all the statutory rules and regulations including the Labour Laws and the guidelines issued by the SEEPZ-SEZ Authority from time to time and further ensure that they will have the valid gate passes and to maintain the discipline during the working hours.
12. Billing –SEEPZ-SEZ Authority shall endeavor to make payment within a month after receiving the bill from the agency. The agency shall submit the typed copy of the bill in duplicate along with the detailed measurements/disruption accompanied by photographs of the item. The reimbursement of the amount required for the purpose of purchasing the required material will be paid by the SEEPZ-SEZ authority subject to the certification of the committee for the bill / quantity & quality of material purchased by the agency, if any.
13. This work order is not transferable. The agency shall not engage any sub-contractor or any other organization in any matter and is also not permitted to transfer their rights and obligations under this order.
14. The agency shall have to submit the acceptance of terms & conditions stipulated herein along with the Security Deposit of Rs.10.00 lakhs only within 10 working days from the date of award of contract by way of Demand Draft / Pay Order drawn in favor of "SEEPZ-SEZ Authority Fund" payable at Mumbai.
15. The EMD submitted by the successful bidder shall be released after compliance of condition no. 14 mentioned above.
16. Non-compliance to condition no. 14 shall result into cancellation of work order and shall also result into forfeiture of EMD of the successful bidder.
17. The agency shall enter into contract and the authorized signatory shall execute and sign the contract agreement.
18. If the services of the agency are not found to be satisfactory, the SEEPZ-SEZ Authority reserves the right to terminate the contract at any time during the currency of the contract period without assigning any reasons, with one week notice period.
19. On termination or cancellation of contract, the agency shall not be entitled for any sum or sums, whatsoever, from the SEEPZ-SEZ Authority by way of compensation, damages or otherwise.



20. In case of any dispute during currency of the contract/work order, the parties shall try to amicably settle and resolve the same. In the event, where such dispute, differences, non-compliance or non-payment cannot be mutually resolved within a reasonable time, the same shall be referred to an Arbitral Tribunal comprising of a Sole Arbitrator under the Arbitration and Conciliation Act, 1996 or any other law prevailing for the time being in force. The appointment of the Sole Arbitrator will be subject to mutual discussion/consent of both the parties, whose decision shall be final and binding on both the parties hereto. If the parties fail to appoint the Sole Arbitrator then such Arbitrator shall be nominated by the Hon'ble Bombay High Court under provisions of the Arbitration and Conciliation Act, 1996. The Arbitration proceedings shall be held in Mumbai and shall be conducted in English language. The Arbitral Proceedings and the Arbitral Award shall be governed by the provisions of the Arbitration and Conciliation Act, 1996.

21. The agency bidder will be required to sign a written agreement before the initiation of the Contract. The Agreement once signed shall be deemed to be an agreement between two principal employers.



(R. Harish Chaudhary)  
Asstt. Development Commissioner/  
Estate Manager,  
SEEPZ-SEZ

Copy to:

1. The Specified Officer, SEEPZ-SEZ for information
2. Estate Manager, SEEPZ-SEZ Authority-To ensure purchase of material by following the procedure of GFR.
3. Security Officer, SEEPZ-SEZ
4. Caretaker, SEEPZ-SEZ Authority
5. Civil Engineer/Electrical Engineer, SEEPZ SEZ Authority – To maintain a stock register, work performance register for the purchases made and to monitor the performance of the agency.

MINUTES OF THE 40<sup>TH</sup> AUTHORITY MEETING HELD ON 12.05.2020  
UNDER THE CHAIRMANSHIP OF DEVELOPMENT COMMISSIONER &  
CHAIRPERSON, SEEPZ-SEZ AUTHORITY.

The following were present:

- |  |   |                  |
|--|---|------------------|
| (i) Shri. Devendra Singh<br>Dy. DGFT, Mumbai | - | Member           |
| (ii) Shri C.P.S. Chauhan<br>JDC, SEEPZ-SEZ   | - | Member/Secretary |

**Special Invitee :**

- (i) Shri. Shishir B Nevatia, Director, M/s. Sunjewels Pvt. Ltd.
- (ii) Shri. Raju Kumar, Asstt. Development Commissioner, SEEPZ SEZ

The Chairperson welcomed the Members of the SEEPZ-SEZ Authority and thereafter Agenda was taken up for discussion.

**Agenda Item No. 1 : Confirmation of the Minutes of the 38<sup>th</sup> Meeting held on 31.12.2019.**

The Minutes of the meeting held on 31.12.2019 were approved with consensus.

The Chairperson had a detailed discussion on Agenda item no. 4 of the minutes of the meeting dt. 31.12.2019, w.r.t. the AMC for passenger and freight lifts installed at SDFs and Gems & Jewellery Complex. Authority was conveyed that a detailed inspection of 16 lifts was conducted by the Electrical Engineer alongwith Chief Electrical Inspector, and a rough estimated cost was analyzed for change of spare parts such as VFD drive, trailing cable, rope, pulley groovers, control wiring formator etc. Engineer briefed that cost of parts was not made a part of fixed tender cost as any contractor may then avoid making essential replacement hoping to finish his contract period with the minimum of parts replacement, and also because replacement of parts would have to be done by high quality parts, to minimize chances of mishap, which would require intervention of Authority engineers in finalizing brand etc of part to be replaced. The Authority was conveyed that the contract awarded to M/s. Jay Bhagwan Elevators Co. is the lowest bidder amounting to Rs. 32,03,585/- for a year i.e. Rs. 10,84,400/- for AMC of the passenger and freight lift and @ Rs. 21,19,185/- for repairs/replacement of the damaged parts, if any. It will be responsibility of the Authority Engineer to ensure that only required parts are procured by the Vendor as per the quotation given in the bid document.

*[Handwritten signature]*  
12/5

Authority had enquired w.r.t. Agenda item no. 6 w.r.t. cleaning of gutter, drainage and sewerage lines and removal/disposal of the same within SEEPZ SEZ premises and residential complex, and it was briefed that the same is placed in the ensuing meeting. Directions of the Authority of the 39<sup>th</sup> meeting was taken care and action as directed was taken and the same was examined in detail.

Also w.r.t. Agenda item no. 8 of the meeting held on 31.12.2019 for estimate for day to day civil maintenance of the Zone and Residential Quarters, the Authority was conveyed that the said agenda is being taken in the meeting and the additional labourers if required will be deployed and payment will be made only on labour cost. Purchase of material will be strictly according to GFR. Officer handling Estate will be responsible to ensure compliance to GFR.

**Agenda Item No. 2: Hiring of Vehicle for Authority**

The Authority was briefed that the efforts were taken on GeM portal for selection of the agency for hiring of vehicle and on detailed examination of the technical and financial bids on GeM portal, the lowest bidder was found suitable and accordingly the contract was awarded to M/s. Sarita Travels @ Rs. 9,83,760/- for a year i.e. for providing 2 vehicles (sedan) one each for Authority and for SEEPZ Administration @ Rs. 40,990/- per month per vehicle as per Rule 149 of the GFR 2017.

After deliberation, the Authority noted the services of hiring of vehicle for Authority for a period of one year w.e.f. 03.03.2020 @ Rs. 40,990/- per month per vehicle i.e. Rs. 9,873,760/- on a yearly basis.

**Agenda Item No.3: AMC for Air Conditioner Machines installed at SEEPZ Service Bldg., all 3 gates and EPC Bldg.**

The Authority was apprised that the efforts were made to identify the service provider in GeM portal for annual maintenance of Air conditioner machines. However, as no service provider was available, hence, action was initiated for open tendering in terms of Rule 201 of GFR 2017. On examination of the technical and financial bids, the Committee unanimously recommended the award to the deserving bidder i.e. M/s. S.K. Cool Service for a yearly contract of Rs. 1,91,660/- per year.

*[Handwritten signature]*  
19/12

After deliberation, the Authority noted the AMC of Air conditioner machines installed at SEEPZ Service Centre, 3 gates and BFC Bldg, to M/s. S.K. Cool on a yearly basis @ Rs. 1,91,650/-

**Agenda Item No.4:AMC for cleaning of gutters, drainage and sewerage lines within SEEPZ premises including SEEPZ Residential Complex and removal/disposal of the same.**

The Authority was appraised that tender was floated on number of occasions as the Authority had not received any bids. After several attempts, on floating the tender on 19.11.2019 on website, CPP portal and wide publicity. The office had received 3 bids and on technical and financial examination, the Committee unanimously, recommended the deserving contractor viz. M/s. Prime Toll & Metal Recoveries Pvt. Ltd. for cleaning/removal/disposal of gutters, drainage and sewerage line within SEEPZ SEZ premises including SEEPZ Residential Complex @ Rs. 15.18 per kg. inclusive of applicable customs duty for SEEPZ SEZ premises and exclusive of customs duty for SEEPZ Residential Complex for a year.

After deliberation, the Authority noted the Annual Maintenance Contract for cleaning of gutters, drainage and sewerage lines within SEEPZ SEZ premises including SEEPZ SEZ Residential Complex and removal/disposal of the same for a period of one year @ Rs. 15.18 per kg. inclusive of applicable customs duty for SEEPZ SEZ premises and exclusive of customs duty for SEEPZ Residential Complex.

**Agenda Item No.5: Proposal for AMC for day to day maintenance (civil/ electrical/Plumbing/carpentry/painting works etc.) for all the buildings of SEEPZ SEZ premises and SEEPZ SEZ Residential Complex.**

The Authority was appraised that as per the directions in the 39<sup>th</sup> Authority meeting, tender was floated and hosted on website, CPP portal and wide publicity was also given in newspaper. The office had received 6 bids and on technical and financial examination, the Committee unanimously, recommended the eligible contractor viz. M/s. Bohra Enterprises.

*[Handwritten signature]*  
19/11

After detailed deliberation, the Authority approved the proposal for day to day maintenance @ Rs. 3,68,921/- on monthly basis (for fixed employees and for additional employees payment will be made based on the requirement and the rates quoted by the Contractor) to M/s. Bohra Enterprises Also, for a particular work where additional labourers are required, same will be paid as per rates quoted by bidder in bid subject to prior intimation and approval of the Committee formed by the Authority for the specified work.


Authority directed that purchase of material will be strictly according to GFR.

Authority also directed that a daily stock register, work performance register may be maintained by the Engineer for the purchases made to monitor. On execution of the work, and based on the satisfactory report of the Committee, the said bills will be paid on actual for labour deployed, and material will be paid for as per GFR. Officer handling Estate will be responsible to ensure compliance to GFR.

**Agenda Item No.6 : Proposal for AMC for Access Control Systems and CCTV cameras system.**

The Authority was apprised that the Access Control System and 153 CCTV installed in the SEEPZ SEZ by MIDC was stabilized and was working in Jan. 2016 and the same was maintained by them during the defect liability period. However before taking over the project from MIDC, it is seen that the CCTV cameras are not functional as on date. Presently, each and every camera is defunct.


Authority was also apprised that as per the directions of the 39<sup>th</sup> Authority meeting efforts were made to identify the service provider in GeM portal for annual maintenance of Access control system and CCTV cameras. However, as no service provider was available, hence, action was initiated for open tendering in terms of Rule 201 of GFR, 20174. Tenders were floated and 4 bids were received. On examination of the technical and financial bids on 01.06.2020, the Tender Committee has examined and unanimously selected M/s. MVIRTECH being the deserving eligible bid for AMC of CCTV cameras @ Rs. 5,11,000/- on monthly basis i.e. Rs. 1,22,64,000/- for 2 years, inclusive of all costs of equipment, parts etc. with penalty clause for default in services.



The Authority was also appraised that Annual Accounts for the year 2019-20 accounts could not be finalized as TDS details could not be collected due to lockdown. However, it was decided that the Annual accounts would be finalized and taken up in the next meeting.

The Meeting ended with a vote of thanks to the Chair.

This issues with the approval of the Chairperson of SEEPZ SEZ Authority.

  
19.06.20

(C.P. Singh Chauhan)  
Secretary/Jt. Development Commissioner,  
SEEPZ SEZ Authority